

Wayne A. Harper proposes the following substitute bill:

**Government Records Amendments**

2025 GENERAL SESSION

STATE OF UTAH

**Chief Sponsor: Wayne A. Harper**

House Sponsor: Matt MacPherson

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**LONG TITLE**

**General Description:**

This bill amends provisions relating to the Government Records Access and Management Act.

**Highlighted Provisions:**

This bill:

- defines terms;
- requires a summary of government records requirements to be developed and provided to employees of a governmental entity;
- modifies provisions relating to fees charged in relation to a record request;
- modifies requirements for responding to a record request, including:
  - deadlines;
  - a request for an expedited response;
  - appeals; and
  - other requirements;
- modifies provisions relating to certain protected records;
- modifies provisions relating to the State Records Committee;
- requires a governmental entity to conduct an annual review of records retention requirements and compliance with those requirements;
- amends requirements for an ordinance or policy adopted by a political subdivision in relation to public records;
- makes it a crime to destroy a record with the intent to avoid disclosure in response to a pending record request; and
- makes technical and conforming changes.

**Money Appropriated in this Bill:**

None

29 **Other Special Clauses:**

30 None

31 **Utah Code Sections Affected:**

32 AMENDS:

33 **20A-2-104**, as last amended by Laws of Utah 2023, Chapters 327, 406

34 **20A-11-1205**, as last amended by Laws of Utah 2020, Chapter 22

35 **63G-2-102**, as renumbered and amended by Laws of Utah 2008, Chapter 382

36 **63G-2-103**, as last amended by Laws of Utah 2024, Chapters 18, 465, 509, and 522

37 **63G-2-107**, as last amended by Laws of Utah 2024, Chapters 18, 381

38 **63G-2-201**, as last amended by Laws of Utah 2023, Chapters 173, 516

39 **63G-2-203**, as last amended by Laws of Utah 2022, Chapter 128

40 **63G-2-204**, as last amended by Laws of Utah 2023, Chapter 173

41 **63G-2-301**, as last amended by Laws of Utah 2020, Chapters 255, 399

42 **63G-2-305**, as last amended by Laws of Utah 2024, Chapters 18, 101, 135, 267, 344, and  
43 522

44 **63G-2-400.5**, as last amended by Laws of Utah 2019, Chapters 254, 334

45 **63G-2-401**, as last amended by Laws of Utah 2024, Chapter 407

46 **63G-2-403**, as last amended by Laws of Utah 2024, Chapter 407

47 **63G-2-501**, as last amended by Laws of Utah 2024, Chapter 529

48 **63G-2-502**, as last amended by Laws of Utah 2019, Chapter 254

49 **63G-2-604**, as last amended by Laws of Utah 2023, Chapters 173, 516

50 **63G-2-701**, as last amended by Laws of Utah 2019, Chapter 254

51 **63G-2-801**, as last amended by Laws of Utah 2019, Chapter 254

52 **77-27-5**, as last amended by Laws of Utah 2024, Chapters 145, 187 and 208

53 ENACTS:

54 **63A-12-117**, Utah Code Annotated 1953

55 **63G-2-605**, Utah Code Annotated 1953



57 *Be it enacted by the Legislature of the state of Utah:*

58 Section 1. Section **20A-2-104** is amended to read:

59 **20A-2-104 . Voter registration form -- Registered voter lists -- Fees for copies.**

60 (1) As used in this section:

61 (a) "Candidate for public office" means an individual:

62 (i) who files a declaration of candidacy for a public office;

- 63 (ii) who files a notice of intent to gather signatures under Section 20A-9-408; or
- 64 (iii) employed by, under contract with, or a volunteer of, an individual described in
- 65 Subsection (1)(a)(i) or (ii) for political campaign purposes.
- 66 (b) "Dating violence" means the same as that term is defined in Section 78B-7-402 and
- 67 the federal Violence Against Women Act of 1994, as amended.
- 68 (c) "Domestic violence" means the same as that term is defined in Section 77-36-1 and
- 69 the federal Violence Against Women Act of 1994, as amended.
- 70 (d) "Hash Code" means a code generated by applying an algorithm to a set of data to
- 71 produce a code that:
- 72 (i) uniquely represents the set of data;
- 73 (ii) is always the same if the same algorithm is applied to the same set of data; and
- 74 (iii) cannot be reversed to reveal the data applied to the algorithm.
- 75 (e) "Protected individual" means an individual:
- 76 (i) who submits a withholding request form with the individual's voter registration
- 77 record, or to the lieutenant governor or a county clerk, if the individual indicates
- 78 on the form that the individual, or an individual who resides with the individual, is
- 79 a victim of domestic violence or dating violence or is likely to be a victim of
- 80 domestic violence or dating violence;
- 81 (ii) who submits a withholding request form with the individual's voter registration
- 82 record, or to the lieutenant governor or a county clerk, if the individual indicates
- 83 on the form and provides verification that the individual, or an individual who
- 84 resides with the individual, is a law enforcement officer, a member of the armed
- 85 forces as defined in Section 20A-1-513, a public figure, or protected by a
- 86 protective order or protection order; or
- 87 (iii) whose voter registration record was classified as a private record at the request of
- 88 the individual before May 12, 2020.

89 (2)(a) An individual applying for voter registration, or an individual preregistering to vote,  
 90 shall complete a voter registration form in substantially the following form:-----

91 UTAH ELECTION REGISTRATION FORM

92 Are you a citizen of the United States of America? Yes No

93 If you checked "no" to the above question, do not complete this form.

94 Will you be 18 years of age on or before election day? Yes No

95 If you checked "no" to the above question, are you 16 or 17 years of age and

96

97

preregistering to  
vote?

Yes No

98 If you checked "no" to both of the prior two questions, do not complete this form.

99 Name of Voter

100 \_\_\_\_\_

101 First Middle Last

102 Utah Driver License or Utah Identification Card

103 Number\_\_\_\_\_

104 Date of Birth \_\_\_\_\_

105 Street Address of Principal Place of Residence

106 \_\_\_\_\_

107 City County State Zip Code

108 Telephone Number (optional) \_\_\_\_\_

109 Email Address (optional) \_\_\_\_\_

110 Last four digits of Social Security Number \_\_\_\_\_

111 Last former address at which I was registered to vote (if

112 known)\_\_\_\_\_

113 \_\_\_\_\_

114 City County State Zip Code

115 Political Party

116 (a listing of each registered political party, as defined in Section 20A-8-101 and  
117 maintained by the lieutenant governor under Section 67-1a-2, with each party's name preceded  
118 by a checkbox)

119 Unaffiliated (no political party preference) Other (Please  
120 specify)\_\_\_\_\_

121 I do swear (or affirm), subject to penalty of law for false statements, that the information  
122 contained in this form is true, and that I am a citizen of the United States and a resident of the  
123 state of Utah, residing at the above address. Unless I have indicated above that I am  
124 preregistering to vote in a later election, I will be at least 18 years of age and will have resided  
125 in Utah for 30 days immediately before the next election. I am not a convicted felon currently  
126 incarcerated for commission of a felony.

127 Signed and sworn

128 \_\_\_\_\_

129 Voter's Signature

\_\_\_\_\_ (month/day/year).

PRIVACY INFORMATION

Voter registration records contain some information that is available to the public, such as your name and address, some information that is available only to government entities, and some information that is available only to certain third parties in accordance with the requirements of law.

Your driver license number, identification card number, social security number, email address, full date of birth, and phone number are available only to government entities. Your year of birth is available to political parties, candidates for public office, certain third parties, and their contractors, employees, and volunteers, in accordance with the requirements of law.

You may request that all information on your voter registration records be withheld from all persons other than government entities, political parties, candidates for public office, and their contractors, employees, and volunteers, by indicating here:

\_\_\_\_\_ Yes, I request that all information on my voter registration records be withheld from all persons other than government entities, political parties, candidates for public office, and their contractors, employees, and volunteers.

REQUEST FOR ADDITIONAL PRIVACY PROTECTION

In addition to the protections provided above, you may request that identifying information on your voter registration records be withheld from all political parties, candidates for public office, and their contractors, employees, and volunteers, by submitting a withholding request form, and any required verification, as described in the following paragraphs.

A person may request that identifying information on the person's voter registration records be withheld from all political parties, candidates for public office, and their contractors, employees, and volunteers, by submitting a withholding request form with this registration record, or to the lieutenant governor or a county clerk, if the person is or is likely to be, or resides with a person who is or is likely to be, a victim of domestic violence or dating violence.

A person may request that identifying information on the person's voter registration records be withheld from all political parties, candidates for public office, and their contractors, employees, and volunteers, by submitting a withholding request form and any required verification with this registration form, or to the lieutenant governor or a county clerk, if the person is, or resides with a person who is, a law enforcement officer, a member of the armed forces, a public figure, or protected by a protection order.

Name:

165 Name at birth, if different:  
 166 Place of birth:  
 167 Date of birth:  
 168 Date and place of naturalization (if applicable):

169 I hereby swear and affirm, under penalties for voting fraud set forth below, that I am a  
 170 citizen and that to the best of my knowledge and belief the information above is true and  
 171 correct.

172 \_\_\_\_\_  
 173 Signature of Applicant

174 In accordance with Section 20A-2-401, the penalty for willfully causing, procuring, or  
 175 allowing yourself to be registered or preregistered to vote if you know you are not entitled to  
 176 register or preregister to vote is up to one year in jail and a fine of up to \$2,500.

177 NOTICE: IN ORDER TO BE ALLOWED TO VOTE, YOU MUST PRESENT VALID  
 178 VOTER IDENTIFICATION TO THE POLL WORKER BEFORE VOTING, WHICH MUST  
 179 BE A VALID FORM OF PHOTO IDENTIFICATION THAT SHOWS YOUR NAME AND  
 180 PHOTOGRAPH; OR

181 TWO DIFFERENT FORMS OF IDENTIFICATION THAT SHOW YOUR NAME  
 182 AND CURRENT ADDRESS.

183 FOR OFFICIAL USE ONLY

184 Type of I.D. \_\_\_\_\_  
 185 Voting Precinct \_\_\_\_\_  
 186 Voting I.D. Number \_\_\_\_\_

187 -----  
 188 (b) The voter registration form described in Subsection (2)(a) shall include a section in  
 189 ~~substantially the following form:~~-----

190 **BALLOT NOTIFICATIONS**

192 If you have provided a phone number or email address, you can receive notifications by  
 193 text message or email regarding the status of a ballot that is mailed to you or a ballot that you  
 194 deposit in the mail or in a ballot drop box, by indicating here:

195 \_\_\_\_\_ Yes, I would like to receive electronic notifications regarding the status of my  
 196 ballot.

197 -----  
 198 (c)(i) Except as provided under Subsection (2)(c)(ii), the county clerk shall retain a  
 199 copy of each voter registration form in a permanent countywide alphabetical file,

- 200 which may be electronic or some other recognized system.
- 201 (ii) The county clerk may transfer a superseded voter registration form to the
- 202 Division of Archives and Records Service created under Section 63A-12-101.
- 203 (3)(a) Each county clerk shall retain lists of currently registered voters.
- 204 (b) The lieutenant governor shall maintain a list of registered voters in electronic form.
- 205 (c) If there are any discrepancies between the two lists, the county clerk's list is the
- 206 official list.
- 207 (d) The lieutenant governor and the county clerks may charge the fees established under
- 208 the authority of Subsection [~~63G-2-203(10)~~] 63G-2-203(11) to individuals who wish
- 209 to obtain a copy of the list of registered voters.
- 210 (4)(a) As used in this Subsection (4), "qualified person" means:
- 211 (i) a government official or government employee acting in the government official's
- 212 or government employee's capacity as a government official or a government
- 213 employee;
- 214 (ii) a health care provider, as defined in Section 26B-8-501, or an agent, employee, or
- 215 independent contractor of a health care provider;
- 216 (iii) an insurance company, as defined in Section 67-4a-102, or an agent, employee,
- 217 or independent contractor of an insurance company;
- 218 (iv) a financial institution, as defined in Section 7-1-103, or an agent, employee, or
- 219 independent contractor of a financial institution;
- 220 (v) a political party, or an agent, employee, or independent contractor of a political
- 221 party;
- 222 (vi) a candidate for public office, or an employee, independent contractor, or
- 223 volunteer of a candidate for public office;
- 224 (vii) a person described in Subsections (4)(a)(i) through (vi) who, after obtaining a
- 225 year of birth from the list of registered voters:
- 226 (A) provides the year of birth only to a person described in Subsections (4)(a)(i)
- 227 through (vii);
- 228 (B) verifies that the person described in Subsection (4)(a)(vii)(A) is a person
- 229 described in Subsections (4)(a)(i) through (vii);
- 230 (C) ensures, using industry standard security measures, that the year of birth may
- 231 not be accessed by a person other than a person described in Subsections
- 232 (4)(a)(i) through (vii);
- 233 (D) verifies that each person described in Subsections (4)(a)(ii) through (iv) to

- 234 whom the person provides the year of birth will only use the year of birth to  
235 verify the accuracy of personal information submitted by an individual or to  
236 confirm the identity of a person in order to prevent fraud, waste, or abuse;
- 237 (E) verifies that each person described in Subsection (4)(a)(i) to whom the person  
238 provides the year of birth will only use the year of birth in the person's capacity  
239 as a government official or government employee; and
- 240 (F) verifies that each person described in Subsection (4)(a)(v) or (vi) to whom the  
241 person provides the year of birth will only use the year of birth for a political  
242 purpose of the political party or candidate for public office; or
- 243 (viii) a person described in Subsection (4)(a)(v) or (vi) who, after obtaining  
244 information under Subsection (4)(n) and (o):
- 245 (A) provides the information only to another person described in Subsection  
246 (4)(a)(v) or (vi);
- 247 (B) verifies that the other person described in Subsection (4)(a)(viii)(A) is a  
248 person described in Subsection (4)(a)(v) or (vi);
- 249 (C) ensures, using industry standard security measures, that the information may  
250 not be accessed by a person other than a person described in Subsection  
251 (4)(a)(v) or (vi); and
- 252 (D) verifies that each person described in Subsection (4)(a)(v) or (vi) to whom the  
253 person provides the information will only use the information for a political  
254 purpose of the political party or candidate for public office.
- 255 (b) Notwithstanding Subsection 63G-2-302(1)(j)(iv), and except as provided in  
256 Subsection 63G-2-302(1)(k) or (l), the lieutenant governor or a county clerk shall,  
257 when providing the list of registered voters to a qualified person under this section,  
258 include, with the list, the years of birth of the registered voters, if:
- 259 (i) the lieutenant governor or a county clerk verifies the identity of the person and  
260 that the person is a qualified person; and
- 261 (ii) the qualified person signs a document that includes the following:
- 262 (A) the name, address, and telephone number of the person requesting the list of  
263 registered voters;
- 264 (B) an indication of the type of qualified person that the person requesting the list  
265 claims to be;
- 266 (C) a statement regarding the purpose for which the person desires to obtain the  
267 years of birth;



- 268 (D) a list of the purposes for which the qualified person may use the year of birth  
269 of a registered voter that is obtained from the list of registered voters;
- 270 (E) a statement that the year of birth of a registered voter that is obtained from the  
271 list of registered voters may not be provided or used for a purpose other than a  
272 purpose described under Subsection (4)(b)(ii)(D);
- 273 (F) a statement that if the person obtains the year of birth of a registered voter  
274 from the list of registered voters under false pretenses, or provides or uses the  
275 year of birth of a registered voter that is obtained from the list of registered  
276 voters in a manner that is prohibited by law, is guilty of a class A misdemeanor  
277 and is subject to a civil fine;
- 278 (G) an assertion from the person that the person will not provide or use the year of  
279 birth of a registered voter that is obtained from the list of registered voters in a  
280 manner that is prohibited by law; and
- 281 (H) notice that if the person makes a false statement in the document, the person is  
282 punishable by law under Section 76-8-504.
- 283 (c) The lieutenant governor or a county clerk:
- 284 (i) may not disclose the year of birth of a registered voter to a person that the  
285 lieutenant governor or county clerk reasonably believes:
- 286 (A) is not a qualified person or a person described in Subsection (4)(l); or  
287 (B) will provide or use the year of birth in a manner prohibited by law; and
- 288 (ii) may not disclose information under Subsections (4)(n) or (o) to a person that the  
289 lieutenant governor or county clerk reasonably believes:
- 290 (A) is not a person described in Subsection (4)(a)(v) or (vi); or  
291 (B) will provide or use the information in a manner prohibited by law.
- 292 (d) The lieutenant governor or a county clerk may not disclose the voter registration  
293 form of a person, or information included in the person's voter registration form,  
294 whose voter registration form is classified as private under Subsection (4)(h) to a  
295 person other than:
- 296 (i) a government official or government employee acting in the government official's  
297 or government employee's capacity as a government official or government  
298 employee; or
- 299 (ii) subject to Subsection (4)(e), a person described in Subsection (4)(a)(v) or (vi) for  
300 a political purpose.
- 301 (e)(i) Except as provided in Subsection (4)(e)(ii), when disclosing a record or

- 302 information under Subsection (4)(d)(ii), the lieutenant governor or county clerk  
303 shall exclude the information described in Subsection 63G-2-302(1)(j), other than  
304 the year of birth.
- 305 (ii) If disclosing a record or information under Subsection (4)(d)(ii) in relation to the  
306 voter registration record of a protected individual, the lieutenant governor or  
307 county clerk shall comply with Subsections (4)(n) through (p).
- 308 (f) The lieutenant governor or a county clerk may not disclose a withholding request  
309 form, described in Subsections (7) and (8), submitted by an individual, or information  
310 obtained from that form, to a person other than a government official or government  
311 employee acting in the government official's or government employee's capacity as a  
312 government official or government employee.
- 313 (g) A person is guilty of a class A misdemeanor if the person:
- 314 (i) obtains from the list of registered voters, under false pretenses, the year of birth of  
315 a registered voter or information described in Subsection (4)(n) or (o);
- 316 (ii) uses or provides the year of birth of a registered voter, or information described in  
317 Subsection (4)(n) or (o), that is obtained from the list of registered voters in a  
318 manner that is not permitted by law;
- 319 (iii) obtains a voter registration record described in Subsection 63G-2-302(1)(k)  
320 under false pretenses;
- 321 (iv) uses or provides information obtained from a voter registration record described  
322 in Subsection 63G-2-302(1)(k) in a manner that is not permitted by law;
- 323 (v) unlawfully discloses or obtains a voter registration record withheld under  
324 Subsection (7) or a withholding request form described in Subsections (7) and (8);  
325 or
- 326 (vi) unlawfully discloses or obtains information from a voter registration record  
327 withheld under Subsection (7) or a withholding request form described in  
328 Subsections (7) and (8).
- 329 (h) The lieutenant governor or a county clerk shall classify the voter registration record  
330 of a voter as a private record if the voter:
- 331 (i) submits a written application, created by the lieutenant governor, requesting that  
332 the voter's voter registration record be classified as private;
- 333 (ii) requests on the voter's voter registration form that the voter's voter registration  
334 record be classified as a private record; or
- 335 (iii) submits a withholding request form described in Subsection (7) and any required

- 336 verification.
- 337 (i) Except as provided in Subsections (4)(d)(ii) and (e)(ii), the lieutenant governor or a  
338 county clerk may not disclose to a person described in Subsection (4)(a)(v) or (vi) a  
339 voter registration record, or information obtained from a voter registration record, if  
340 the record is withheld under Subsection (7).
- 341 (j) In addition to any criminal penalty that may be imposed under this section, the  
342 lieutenant governor may impose a civil fine against a person who violates a provision  
343 of this section, in an amount equal to the greater of:
- 344 (i) the product of 30 and the square root of the total number of:
- 345 (A) records obtained, provided, or used unlawfully, rounded to the nearest whole  
346 dollar; or
- 347 (B) records from which information is obtained, provided, or used unlawfully,  
348 rounded to the nearest whole dollar; or
- 349 (ii) \$200.
- 350 (k) A qualified person may not obtain, provide, or use the year of birth of a registered  
351 voter, if the year of birth is obtained from the list of registered voters or from a voter  
352 registration record, unless the person:
- 353 (i) is a government official or government employee who obtains, provides, or uses  
354 the year of birth in the government official's or government employee's capacity  
355 as a government official or government employee;
- 356 (ii) is a qualified person described in Subsection (4)(a)(ii), (iii), or (iv) and obtains or  
357 uses the year of birth only to verify the accuracy of personal information  
358 submitted by an individual or to confirm the identity of a person in order to  
359 prevent fraud, waste, or abuse;
- 360 (iii) is a qualified person described in Subsection (4)(a)(v) or (vi) and obtains,  
361 provides, or uses the year of birth for a political purpose of the political party or  
362 candidate for public office; or
- 363 (iv) is a qualified person described in Subsection (4)(a)(vii) and obtains, provides, or  
364 uses the year of birth to provide the year of birth to another qualified person to  
365 verify the accuracy of personal information submitted by an individual or to  
366 confirm the identity of a person in order to prevent fraud, waste, or abuse.
- 367 (l) The lieutenant governor or a county clerk may provide a year of birth to a member of  
368 the media, in relation to an individual designated by the member of the media, in  
369 order for the member of the media to verify the identity of the individual.

- 370 (m) A person described in Subsection (4)(a)(v) or (vi) may not use or disclose  
371 information from a voter registration record for a purpose other than a political  
372 purpose.
- 373 (n) Notwithstanding Subsection 63G-2-302(1)(k) or (l), the lieutenant governor or a  
374 county clerk shall, when providing the list of registered voters to a qualified person  
375 described in Subsection (4)(a)(v) or (vi), include, from the record of a voter whose  
376 record is withheld under Subsection (7), the information described in Subsection  
377 (4)(o), if:
- 378 (i) the lieutenant governor or a county clerk verifies the identity of the person and  
379 that the person is a qualified person described in Subsection (4)(a)(v) or (vi); and
  - 380 (ii) the qualified person described in Subsection (4)(a)(v) or (vi) signs a document  
381 that includes the following:
    - 382 (A) the name, address, and telephone number of the person requesting the list of  
383 registered voters;
    - 384 (B) an indication of the type of qualified person that the person requesting the list  
385 claims to be;
    - 386 (C) a statement regarding the purpose for which the person desires to obtain the  
387 information;
    - 388 (D) a list of the purposes for which the qualified person may use the information;
    - 389 (E) a statement that the information may not be provided or used for a purpose  
390 other than a purpose described under Subsection (4)(n)(ii)(D);
    - 391 (F) a statement that if the person obtains the information under false pretenses, or  
392 provides or uses the information in a manner that is prohibited by law, the  
393 person is guilty of a class A misdemeanor and is subject to a civil fine;
    - 394 (G) an assertion from the person that the person will not provide or use the  
395 information in a manner that is prohibited by law; and
    - 396 (H) notice that if the person makes a false statement in the document, the person is  
397 punishable by law under Section 76-8-504.
- 398 (o) Except as provided in Subsection (4)(p), the information that the lieutenant governor  
399 or a county clerk is required to provide, under Subsection (4)(n), from the record of a  
400 protected individual is:
- 401 (i) a single hash code, generated from a string of data that includes both the voter's  
402 voter identification number and residential address;
  - 403 (ii) the voter's residential address;

- 404 (iii) the voter's mailing address, if different from the voter's residential address;  
405 (iv) the party affiliation of the voter;  
406 (v) the precinct number for the voter's residential address;  
407 (vi) the voter's voting history; and  
408 (vii) a designation of which age group, of the following age groups, the voter falls  
409 within:
- 410 (A) 25 or younger;
  - 411 (B) 26 through 35;
  - 412 (C) 36 through 45;
  - 413 (D) 46 through 55;
  - 414 (E) 56 through 65;
  - 415 (F) 66 through 75; or
  - 416 (G) 76 or older.
- 417 (p) The lieutenant governor or a county clerk may not disclose:
- 418 (i) information described in Subsection (4)(o) that, due to a small number of voters  
419 affiliated with a particular political party, or due to another reason, would likely  
420 reveal the identity of a voter if disclosed; or
  - 421 (ii) the address described in Subsection (4)(o)(iii) if the lieutenant governor or the  
422 county clerk determines that the nature of the address would directly reveal  
423 sensitive information about the voter.
- 424 (q) A qualified person described in Subsection (4)(a)(v) or (vi), may not obtain, provide,  
425 or use the information described in Subsection (4)(n) or (o), except to the extent that  
426 the qualified person uses the information for a political purpose of a political party or  
427 candidate for public office.
- 428 (5) When political parties not listed on the voter registration form qualify as registered  
429 political parties under Title 20A, Chapter 8, Political Party Formation and Procedures,  
430 the lieutenant governor shall inform the county clerks of the name of the new political  
431 party and direct the county clerks to ensure that the voter registration form is modified to  
432 include that political party.
- 433 (6) Upon receipt of a voter registration form from an applicant, the county clerk or the  
434 clerk's designee shall:
- 435 (a) review each voter registration form for completeness and accuracy; and
  - 436 (b) if the county clerk believes, based upon a review of the form, that an individual may  
437 be seeking to register or preregister to vote who is not legally entitled to register or

- 438 preregister to vote, refer the form to the county attorney for investigation and  
439 possible prosecution.
- 440 (7) The lieutenant governor or a county clerk shall withhold from a person, other than a  
441 person described in Subsection (4)(a)(i), the voter registration record, and information  
442 obtained from the voter registration record, of a protected individual.
- 443 (8)(a) The lieutenant governor shall design and distribute the withholding request form  
444 described in Subsection (7) to each election officer and to each agency that provides  
445 a voter registration form.
- 446 (b) An individual described in Subsection (1)(e)(i) is not required to provide  
447 verification, other than the individual's attestation and signature on the withholding  
448 request form, that the individual, or an individual who resides with the individual, is a  
449 victim of domestic violence or dating violence or is likely to be a victim of domestic  
450 violence or dating violence.
- 451 (c) The director of elections within the Office of the Lieutenant Governor shall make  
452 rules, in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act,  
453 establishing requirements for providing the verification described in Subsection  
454 (1)(e)(ii).
- 455 (9) An election officer or an employee of an election officer may not encourage an  
456 individual to submit, or discourage an individual from submitting, a withholding request  
457 form.
- 458 (10)(a) The lieutenant governor shall make and execute a plan to provide notice to  
459 registered voters who are protected individuals, that includes the following  
460 information:
- 461 (i) that the voter's classification of the record as private remains in effect;  
462 (ii) that certain non-identifying information from the voter's voter registration record  
463 may, under certain circumstances, be released to political parties and candidates  
464 for public office;  
465 (iii) that the voter's name, driver license or identification card number, social security  
466 number, email address, phone number, and the voter's day, month, and year of  
467 birth will remain private and will not be released to political parties or candidates  
468 for public office;  
469 (iv) that a county clerk will only release the information to political parties and  
470 candidates in a manner that does not associate the information with a particular  
471 voter; and

472 (v) that a county clerk may, under certain circumstances, withhold other information  
 473 that the county clerk determines would reveal identifying information about the  
 474 voter.

475 (b) The lieutenant governor may include in the notice described in this Subsection (10) a  
 476 statement that a voter may obtain additional information on the lieutenant governor's  
 477 website.

478 (c) The plan described in Subsection (10)(a) may include providing the notice described  
 479 in Subsection (10)(a) by:

480 (i) publication on the Utah Public Notice Website, created in Section 63A-16-601;

481 (ii) publication on the lieutenant governor's website or a county's website;

482 (iii) posting the notice in public locations;

483 (iv) publication in a newspaper;

484 (v) sending notification to the voters by electronic means;

485 (vi) sending notice by other methods used by government entities to communicate  
 486 with citizens; or

487 (vii) providing notice by any other method.

488 (d) The lieutenant governor shall provide the notice included in a plan described in this  
 489 Subsection (10) before June 16, 2023.

490 Section 2. Section **20A-11-1205** is amended to read:

491 **20A-11-1205 . Use of public email for a political purpose.**

492 (1) Except as provided in Subsection (5), a person may not send an email using the email of  
 493 a public entity:

494 (a) for a political purpose;

495 (b) to advocate for or against a proposed initiative, initiative, proposed referendum,  
 496 referendum, a proposed bond, a bond, or any ballot proposition; or

497 (c) to solicit a campaign contribution.

498 (2)(a) The lieutenant governor shall, after giving the person and the complainant notice  
 499 and an opportunity to be heard, impose a civil fine against a person who violates  
 500 Subsection (1) as follows:

501 (i) up to \$250 for a first violation; and

502 (ii) except as provided in Subsection (3), for each subsequent violation committed  
 503 after the lieutenant governor imposes a fine against the person for a first violation,  
 504 \$1,000 multiplied by the number of violations committed by the person.

505 (b) A person may, within 30 days after the day on which the lieutenant governor

- 506 imposes a fine against the person under this Subsection (2), appeal the fine to a  
507 district court.
- 508 (3) The lieutenant governor shall consider a violation of this section as a first violation if  
509 the violation is committed more than seven years after the day on which the person last  
510 committed a violation of this section.
- 511 (4) For purposes of this section, one violation means one act of sending an email, regardless  
512 of the number of recipients of the email.
- 513 (5) A person does not violate this section if:
- 514 (a) the lieutenant governor finds that the email described in Subsection (1) was  
515 inadvertently sent by the person using the email of a public entity;
- 516 (b) the person is directly providing information solely to another person or a group of  
517 people in response to a question asked by the other person or group of people;
- 518 (c) the information the person emails is an argument or rebuttal argument prepared  
519 under Section 20A-7-401.5 or 20A-7-402, and the email includes each opposing  
520 argument and rebuttal argument that:
- 521 (i) relates to the same proposed initiative, initiative, proposed referendum, or  
522 referendum; and
- 523 (ii) complies with the requirements of Section 20A-7-401.5 or 20A-7-402; or
- 524 (d) the person is engaging in:
- 525 (i) an internal communication solely within the public entity;
- 526 (ii) a communication solely with another public entity;
- 527 (iii) a communication solely with legal counsel;
- 528 (iv) a communication solely with the sponsors of an initiative or referendum;
- 529 (v) a communication solely with a land developer for a project permitted by a local  
530 land use law that is challenged by a proposed referendum or a referendum; or
- 531 (vi) a communication solely with a person involved in a business transaction directly  
532 relating to a project described in Subsection (5)(d)(v).
- 533 (6) A violation of this section does not invalidate an otherwise valid election.
- 534 (7) An email sent in violation of Subsection (1), as determined by the records officer,  
535 constitutes a record, as defined in Section 63G-2-103, that is subject to the provisions of  
536 Title 63G, Chapter 2, Government Records Access and Management Act,  
537 notwithstanding any applicability of Subsection [63G-2-103(25)(b)(i)]  
538 63G-2-103(28)(b)(i).

539 Section 3. Section **63A-12-117** is enacted to read:



- 540           **63A-12-117 . Summary of government records requirements -- Provision to**  
541 **employee of a governmental entity.**
- 542 (1) As used in this section:
- 543       (a) "Summary" means the one-page summary developed and updated by the division  
544 under Subsection (2).
- 545       (b) "Summary" includes, in relation to a governmental entity that adopts an ordinance or  
546 policy under Section 63G-2-701, the supplement developed and updated by the  
547 governmental entity in accordance with Subsection (3).
- 548 (2) The division shall:
- 549       (a) before September 1, 2025, develop a one-page summary of Title 63G, Chapter 2,  
550 Government Records Access and Management Act, to instruct an employee of a  
551 governmental entity on legal requirements relating to records, including information  
552 on:
- 553           (i) a citizen's ability to access public records;  
554           (ii) the classification and retention of records;  
555           (iii) the confidentiality of records that are not public records;  
556           (iv) criminal penalties relating to government records; and  
557           (v) where the employee may obtain additional information on questions relating to  
558 government records;
- 559       (b) update the summary before September 1 each year; and  
560       (c) post a copy of the summary in a conspicuous place on the division's website.
- 561 (3) A governmental entity that adopts an ordinance or policy under Section 63G-2-701 shall:
- 562       (a) before November 1, 2025, develop a supplement to the summary described in  
563 Subsection (2) that:
- 564           (i) describes provisions in the ordinance or policy that differ from, or add to, the  
565 provisions of the summary described in Subsection (2); and  
566           (ii) does not exceed one page;
- 567       (b) update the supplement before November 1 each year; and  
568       (c) post a copy of the supplement, with the summary described in Subsection (2), in a  
569 conspicuous place on the governmental entity's website.
- 570 (4) A governmental entity described in Subsection (3) shall:
- 571       (a) on an annual basis, within 30 days after the day on which the governmental entity  
572 develops or updates the supplement described in Subsection (3), provide each  
573 employee of the governmental entity with a copy of the summary; and

574 (b) within 30 days after the day on which the governmental entity hires an employee,  
 575 provide the employee with a copy of the summary.

576 (5) A governmental entity, other than a governmental entity described in Subsection (3),  
 577 shall:

578 (a) on an annual basis, within 30 days after the day on which the division develops or  
 579 updates the summary, provide each employee of the governmental entity with a copy  
 580 of the summary; and

581 (b) within 30 days after the day on which the governmental entity hires an employee,  
 582 provide the employee with a copy of the summary.

583 Section 4. Section **63G-2-102** is amended to read:

584 **63G-2-102 . Legislative intent.**

585 (1) In enacting this act, the Legislature recognizes~~[-two constitutional rights]:~~

586 (a) the public's right of access to ~~[information]~~ records concerning the conduct of the  
 587 public's business; and

588 (b) the right of privacy in relation to personal data gathered by governmental entities.

589 (2) The Legislature also recognizes a public policy interest in allowing a government to  
 590 restrict access to certain records, as specified in this chapter, for the public good.

591 (3) It is the intent of the Legislature to:

592 (a) promote the public's right of easy and reasonable access to unrestricted public  
 593 records;

594 (b) specify those conditions under which the public interest in allowing restrictions on  
 595 access to records may outweigh the public's interest in access;

596 (c) prevent abuse of confidentiality by governmental entities by permitting confidential  
 597 treatment of records only as provided in this chapter;

598 (d) provide guidelines for both disclosure and restrictions on access to government  
 599 records, which are based on the equitable weighing of the pertinent interests and  
 600 which are consistent with nationwide standards of information practices;

601 (e) favor public access when, in the application of this act, countervailing interests are of  
 602 equal weight; and

603 (f) establish fair and reasonable records management practices.

604 Section 5. Section **63G-2-103** is amended to read:

605 **63G-2-103 . Definitions.**

606 As used in this chapter:

607 (1) "Audit" means:

- 608 (a) a systematic examination of financial, management, program, and related records for  
 609 the purpose of determining the fair presentation of financial statements, adequacy of  
 610 internal controls, or compliance with laws and regulations; or
- 611 (b) a systematic examination of program procedures and operations for the purpose of  
 612 determining ~~[their]~~ the program's effectiveness, economy, efficiency, and compliance  
 613 with statutes and regulations.
- 614 (2) "Chief administrative officer" means the chief administrative officer of a governmental  
 615 entity who is responsible to fulfill the duties described in Section 63A-12-103.
- 616 (3) "Chronological logs" mean the regular and customary summary records of law  
 617 enforcement agencies and other public safety agencies that show:
- 618 (a) the time and general nature of police, fire, and paramedic calls made to the agency;  
 619 and
- 620 (b) any arrests or jail bookings made by the agency.
- 621 ~~[(3)]~~ (4) "Classification[;]" ["classify," and their derivative forms mean determining whether]  
 622 means the designation of a record series, record, or information within a record [is-] as:
- 623 (a) public[;] ;
- 624 (b) private[;] ;
- 625 (c) controlled[;] ;
- 626 (d) protected[;] ; or[-]
- 627 (e) exempt from disclosure under Subsection 63G-2-201(3)(b).
- 628 (5) "Classify" means the process of designating or determining the classification of a record  
 629 series, record, or information within a record.
- 630 ~~[(4)]~~ (6)(a) "Computer program" means:
- 631 (i) a series of instructions or statements that ~~[permit]~~ permits the functioning of a  
 632 computer system in a manner designed to provide storage, retrieval, and  
 633 manipulation of data from the computer system; and
- 634 (ii) any associated documentation and source material that explain how to operate the  
 635 computer program.
- 636 (b) "Computer program" does not mean:
- 637 (i) the original data, including numbers, text, voice, graphics, and images;
- 638 (ii) analysis, compilation, and other manipulated forms of the original data produced  
 639 by use of the program; or
- 640 (iii) the mathematical or statistical formulas, excluding the underlying mathematical  
 641 algorithms contained in the program, that would be used if the manipulated forms

642 of the original data were to be produced manually.

643 [(5)] (7)(a) "Contractor" means:

644 (i) ~~[any]~~ a person who contracts with a governmental entity to provide goods or  
645 services directly to a governmental entity; or

646 (ii) ~~[any]~~ a private, nonprofit organization that receives funds from a governmental  
647 entity.

648 (b) "Contractor" does not ~~[mean]~~ include a private provider.

649 [(6)] (8) "Controlled record" means a record containing data ~~[on individuals]~~ on an individual  
650 that is controlled as ~~[provided by]~~ described in Section 63G-2-304.

651 [(7)] (9) ~~["Designation," "designate," and their derivative forms mean indicating]~~

652 "Designate," in relation to a record series, means, based on a governmental entity's  
653 familiarity with a record series or based on a governmental entity's review of a  
654 reasonable sample of a record series, specifying the primary classification that a  
655 majority of records in a record series would be given if classified and the classification  
656 that other records typically present in the record series would be given if classified.

657 [(8)] (10) "Elected official" means ~~[each person]~~ an individual elected to a state office,  
658 county office, municipal office, school board or school district office, special district  
659 office, or special service district office, but does not include judges.

660 [(9)] (11) "Explosive" means a chemical compound, device, or mixture:

661 (a) commonly used or intended for the purpose of producing an explosion; and

662 (b) that contains oxidizing or combustive units or other ingredients in proportions,  
663 quantities, or packing so that:

664 (i) an ignition by fire, friction, concussion, percussion, or detonator of any part of the  
665 compound or mixture may cause a sudden generation of highly heated gases; and

666 (ii) the resultant gaseous pressures are capable of:

667 (A) producing destructive effects on contiguous objects; or

668 (B) causing death or serious bodily injury.

669 [(10)] (12) "Government audit agency" means any governmental entity that conducts an  
670 audit.

671 [(11)] (13)(a) "Governmental entity" means:

672 (i) executive department agencies of the state, the offices of the governor, lieutenant  
673 governor, state auditor, attorney general, and state treasurer, the Board of Pardons  
674 and Parole, the Board of Examiners, the National Guard, the Career Service  
675 Review Office, the State Board of Education, the Utah Board of Higher

- 676 Education, and the State Archives;
- 677 (ii) the Office of the Legislative Auditor General, Office of the Legislative Fiscal  
678 Analyst, Office of Legislative Research and General Counsel, the Legislature, and  
679 legislative committees, except any political party, group, caucus, or rules or sifting  
680 committee of the Legislature;
- 681 (iii) courts, the Judicial Council, the Administrative Office of the Courts, and similar  
682 administrative units in the judicial branch;
- 683 (iv) any state-funded institution of higher education or public education; or
- 684 (v) ~~[any] a political subdivision of the state, [but, if a political subdivision has~~  
685 ~~adopted an ordinance or a policy relating to information practices pursuant to~~  
686 ~~Section 63G-2-701, this chapter shall apply to the political subdivision to the~~  
687 ~~extent specified in Section 63G-2-701 or as specified in any other section of this~~  
688 ~~chapter that specifically refers to political subdivisions.] except to the extent~~  
689 ~~expressly provided otherwise in this chapter, including to the extent otherwise~~  
690 ~~provided in Section 63G-2-701.~~
- 691 (b) "Governmental entity" ~~[also means]~~ includes:
- 692 (i) every office, agency, board, bureau, committee, department, advisory board, or  
693 commission of an entity listed in Subsection ~~[(11)(a)] (13)(a)~~ that is funded or  
694 established by the government to carry out the public's business;
- 695 (ii) as defined in Section 11-13-103, an interlocal entity or joint or cooperative  
696 undertaking, except for the Water District Water Development Council created  
697 pursuant to Section 11-13-228;
- 698 (iii) as defined in Section 11-13a-102, a governmental nonprofit corporation;
- 699 (iv) an association as defined in Section 53G-7-1101;
- 700 (v) the Utah Independent Redistricting Commission; and
- 701 (vi) a law enforcement agency, as defined in Section 53-1-102, that employs one or  
702 more law enforcement officers, as defined in Section 53-13-103.
- 703 (c) "Governmental entity" does not include the Utah Educational Savings Plan created in  
704 Section 53B-8a-103.
- 705 ~~[(12)] (14)~~ "Gross compensation" means every form of remuneration payable for a given  
706 period to an individual for services provided including salaries, commissions, vacation  
707 pay, severance pay, bonuses, and any board, rent, housing, lodging, payments in kind,  
708 and any similar benefit received from the individual's employer.
- 709 ~~[(13)] (15)~~ "Individual" means a human being.

710 [(14)] (16)(a) "Initial contact report" means an initial written or recorded report, however  
 711 titled, prepared by ~~[peace officers]~~ a peace officer who is engaged in public patrol or  
 712 response duties ~~[describing]~~ that describes official actions initially taken in response  
 713 to ~~[either]~~ a public complaint about or the discovery of an apparent violation of law,  
 714 which report may describe:

- 715 (i) the date, time, location, and nature of the complaint, the incident, or offense;
- 716 (ii) ~~[names of victims]~~ the victim's name;
- 717 (iii) the nature or general scope of the agency's initial actions taken in response to the  
 718 incident;
- 719 (iv) the general nature of any injuries or estimate of damages sustained in the incident;
- 720 (v) the name, address, and other identifying information about ~~[any person]~~ an  
 721 individual who is arrested or charged in connection with the incident; or
- 722 (vi) the identity of the public safety personnel, except undercover personnel, or  
 723 prosecuting attorney involved in responding to the initial incident.

724 (b) "Initial contact ~~[reports do]~~ report" does not include:

- 725 (i) a follow-up or investigative ~~[reports]~~ report prepared after the initial contact report[-  
 726 However, if the information specified in Subsection (14)(a) appears in follow-up  
 727 or investigative reports, it may only be treated confidentially if it is private,  
 728 controlled, protected, or exempt from disclosure under Subsection 63G-2-201  
 729 (3)(b)-]; or

730 (e) (ii) ~~[Initial contact reports do not include]~~ an accident ~~[reports]~~ report, as that term  
 731 is described in Title 41, Chapter 6a, Part 4, Accident Responsibilities.

732 [(15)] (17) "Legislative body" means the Legislature.

733 [(16)] (18)(a) "Media representative" means an individual who requests a record to  
 734 obtain information for a story or report for a news publication or a news broadcast to  
 735 the general public.

736 (b) "Media representative" does not include an individual who requests a record to  
 737 obtain information for a blog, podcast, social media account, or other mass  
 738 communication methods generally available for a member of the public to  
 739 disseminate opinions or information.

740 (19) "Notice of compliance" means a statement confirming that a governmental entity has  
 741 complied with an order of the State Records Committee.

742 [(17) "Person" means:]

743 [(a) an individual;]

- 744 ~~[(b) a nonprofit or profit corporation;]~~  
745 ~~[(e) a partnership;]~~  
746 ~~[(d) a sole proprietorship;]~~  
747 ~~[(e) other type of business organization; or]~~  
748 ~~[(f) any combination acting in concert with one another.]~~
- 749 [(18)] (20) "Personal identifying information" means the same as that term is defined in  
750 Section 63A-12-100.5.
- 751 [(19)] (21) "Privacy annotation" means the same as that term is defined in Section  
752 63A-12-100.5.
- 753 [(20)] (22) "Private provider" means any person who contracts with a governmental entity to  
754 provide services directly to the public.
- 755 [(21)] (23) "Private record" means a record containing data on ~~[individuals]~~ an individual  
756 that is private as provided by Section 63G-2-302.
- 757 [(22)] (24) "Protected record" means a record that is classified protected as provided by  
758 Section 63G-2-305.
- 759 [(23)] (25) "Public record" means a record that is not private, controlled, or protected and  
760 that is not exempt from disclosure as provided in Subsection 63G-2-201(3)(b).
- 761 [(24)] (26) "Reasonable search" means a search that is:  
762 (a) reasonable in scope and intensity; and  
763 (b) not unreasonably burdensome for the government entity.
- 764 (27) "Reasonable specificity" means that:  
765 (a) a request for a record or multiple records:  
766 (i) describes the requested records' scope, nature, content, and subject; and  
767 (ii) for records that will be searched electronically, specifies the names, words, or  
768 symbols to be used as search terms; and  
769 (b) the request has sufficient specificity to identify the records sought.
- 770 [(25)] (28)(a) "Record" means ~~[a book, letter, document, paper, map, plan, photograph,~~  
771 ~~film, card, tape, recording, electronic data, or other documentary material regardless~~  
772 ~~of physical form or characteristics]~~ recorded information, regardless of medium,  
773 characteristics, or location:  
774 (i) that is prepared, owned, received, or retained by a governmental entity or political  
775 subdivision; and  
776 (ii) where all of the information in the original is reproducible by photocopy or other  
777 mechanical or electronic means.

- 778 (b) "Record" does not include:
- 779 (i) a personal note or personal communication prepared or received by an employee
- 780 or officer of a governmental entity:
- 781 (A) in a capacity other than the employee's or officer's governmental capacity; or
- 782 (B) that is unrelated to the conduct of the public's business;
- 783 (ii) a temporary draft or similar material prepared for the originator's personal use or
- 784 prepared by the originator for the personal use of an individual for whom the
- 785 originator is working;
- 786 (iii) material that is legally owned by an individual in the individual's private capacity;
- 787 (iv) material to which access is limited by the laws of copyright or patent unless the
- 788 copyright or patent is owned by a governmental entity or political subdivision;
- 789 (v) proprietary software;
- 790 (vi) junk mail or a commercial publication received by a governmental entity or an
- 791 official or employee of a governmental entity;
- 792 (vii) a book that is cataloged, indexed, or inventoried and contained in the collections
- 793 of a library open to the public;
- 794 (viii) material that is cataloged, indexed, or inventoried and contained in the
- 795 collections of a library open to the public, regardless of physical form or
- 796 characteristics of the material;
- 797 (ix) a daily calendar[-];
- 798 (x) a note prepared by the originator for the originator's own use or for the sole use of
- 799 an individual for whom the originator is working;
- 800 (xi) a computer program that is developed or purchased by or for [~~any~~] a
- 801 governmental entity for [~~its~~] the governmental entity's own use;
- 802 (xii) a note or internal memorandum prepared as part of the deliberative process by:
- 803 (A) a member of the judiciary;
- 804 (B) an administrative law judge;
- 805 (C) a member of the Board of Pardons and Parole; or
- 806 (D) a member of any other body, other than an association or appeals panel as
- 807 defined in Section 53G-7-1101, charged by law with performing a
- 808 quasi-judicial function;
- 809 (xiii) a telephone number or similar code used to access a mobile communication
- 810 device that is used by an employee or officer of a governmental entity, provided
- 811 that the employee or officer of the governmental entity has designated at least one



- 812 business telephone number that is a public record as provided in Section  
 813 63G-2-301;
- 814 (xiv) information provided by the Public Employees' Benefit and Insurance Program,  
 815 created in Section 49-20-103, to a county to enable the county to calculate the  
 816 amount to be paid to a health care provider under Subsection 17-50-319(2)(e)(ii);
- 817 (xv) information that an owner of unimproved property provides to a local entity as  
 818 provided in Section 11-42-205;
- 819 (xvi) a video or audio recording of an interview, or a transcript of the video or audio  
 820 recording, that is conducted at a Children's Justice Center established under  
 821 Section 67-5b-102;
- 822 (xvii) child sexual abuse material, as defined by Section 76-5b-103;
- 823 (xviii) before final disposition of an ethics complaint occurs, a video or audio  
 824 recording of the closed portion of a meeting or hearing of:
- 825 (A) a Senate or House Ethics Committee;
- 826 (B) the Independent Legislative Ethics Commission;
- 827 (C) the Independent Executive Branch Ethics Commission, created in Section  
 828 63A-14-202; or
- 829 (D) the Political Subdivisions Ethics Review Commission established in Section  
 830 63A-15-201;
- 831 (xix) confidential communication described in Section 58-60-102, 58-61-102, or  
 832 58-61-702;
- 833 (xx) any item described in Subsection (25)(a) that is:
- 834 (A) described in Subsection 63G-2-305(17), (18), or (23)(b); and
- 835 (B) shared between any of the following entities:
- 836 (I) the Division of Risk Management;
- 837 (II) the Office of the Attorney General;
- 838 (III) the governor's office; or
- 839 (IV) the Legislature; or
- 840 (xxi) the email address that a candidate for elective office provides to a filing officer  
 841 under Subsection 20A-9-201(5)(c)(ii) or 20A-9-203(4)(c)(iv).
- 842 ~~[(26)]~~ (29) "Record request" means a request for a record under Section 63G-2-204.
- 843 (30) "Record series" means a group of records that may be treated as a unit for purposes of  
 844 designation, description, management, or disposition.
- 845 ~~[(27)]~~ (31) "Records officer" means ~~[the]~~ an individual appointed by ~~[the]~~ a chief

846 administrative officer of each governmental entity~~[, or the]~~ in accordance with Section  
 847 63A-12-103, or by a political subdivision, to work with state archives in the care,  
 848 maintenance, scheduling, designation, classification, disposal, and preservation of  
 849 records.

850 [~~(28)~~] (32) "Schedule," ["scheduling," and their derivative forms mean] when used as a verb,  
 851 means:

852 (a) the process of specifying the length of time each record series should be retained by a  
 853 governmental entity for administrative, legal, fiscal, or historical purposes; and

854 (b) when each record series should be transferred to the state archives or destroyed.

855 [~~(29)~~] (33) "Sponsored research" means research, training, and other sponsored activities as  
 856 defined by the federal Executive Office of the President, Office of Management and  
 857 Budget:

858 (a) conducted:

859 (i) by an institution within the state system of higher education defined in Section  
 860 53B-1-102; and

861 (ii) through an office responsible for sponsored projects or programs; and

862 (b) funded or otherwise supported by an external:

863 (i) person that is not created or controlled by the institution within the state system of  
 864 higher education; or

865 (ii) federal, state, or local governmental entity.

866 [~~(30)~~] (34) "State archives" means the Division of Archives and Records Service created in  
 867 Section 63A-12-101.

868 [~~(31)~~] (35) "State archivist" means the director of the state archives.

869 [~~(32)~~] (36) "State Records Committee" means the State Records Committee created in  
 870 Section 63G-2-501.

871 [~~(33)~~] (37) "Summary data" means statistical records and compilations that contain data  
 872 derived from private, controlled, or protected information but that do not disclose  
 873 private, controlled, or protected information.

874 Section 6. Section **63G-2-107** is amended to read:

875 **63G-2-107 . Disclosure of records subject to federal law or other provisions of**  
 876 **state law.**

877 (1)(a) The disclosure of a record to which access is governed or limited pursuant to court  
 878 rule, another state statute, federal statute, or federal regulation, including a record for  
 879 which access is governed or limited as a condition of participation in a state or

880 federal program or for receiving state or federal funds, is governed by the specific  
881 provisions of that statute, rule, or regulation.

882 (b) Except as provided in Subsections (2) and (3), this chapter applies to records  
883 described in Subsection (1)(a) to the extent that this chapter is not inconsistent with  
884 the statute, rule, or regulation.

885 (2) Except as provided in Subsection (4), this chapter does not apply to a record containing  
886 protected health information as defined in 45 C.F.R., Part 164, Standards for Privacy of  
887 Individually Identifiable Health Information, or to any portion of the record, if the  
888 record is:

889 (a) controlled or maintained by a governmental entity; and

890 (b) governed by 45 C.F.R., Parts 160 and 164, Standards for Privacy of Individually  
891 Identifiable Health Information.

892 [~~(3) The disclosure of an education record as defined in the Family Educational Rights and  
893 Privacy Act, 34 C.F.R. Part 99, that is controlled or maintained by a governmental entity  
894 is governed by the Family Educational Rights and Privacy Act, 34 C.F.R.  
895 Part 99.]~~

896 (3) Except as provided in Subsection (4), this chapter does not apply to education records,  
897 as that term is defined in 20 U.S.C Sec. 1232g(a)(4) of the Family Educational Rights  
898 and Privacy Act, or to any portion of an educational record, regardless of whether the  
899 education records were requested before May 7, 2025, or on or after May 7, 2025.

900 (4) This section does not exempt any record or record series from the provisions of  
901 Subsection 63G-2-601(1).

902 Section 7. Section **63G-2-201** is amended to read:

903 **63G-2-201 . Provisions relating to records -- Public records -- Private, controlled,**  
904 **protected, and other restricted records -- Disclosure and nondisclosure of records --**  
905 **Certified copy of record -- Limits on obligation to respond to record request.**

906 (1)(a) Except as provided in Subsection (1)(b), a person has the right to inspect a public  
907 record free of charge, and the right to take a copy of a public record during normal  
908 working hours, subject to Sections 63G-2-203 and 63G-2-204.

909 (b) A right under Subsection (1)(a) does not apply with respect to a record:

910 (i) a copy of which the governmental entity has already provided to the person;

911 (ii) that is the subject of a records request that the governmental entity is not required  
912 to fill under Subsection (7)(a)(v); or

913 (iii)(A) that is accessible only by a computer or other electronic device owned or

- 914 controlled by the governmental entity;
- 915 (B) that is part of an electronic file that also contains a record that is private,
- 916 controlled, or protected; and
- 917 (C) that the governmental entity cannot readily segregate from the part of the
- 918 electronic file that contains a private, controlled, or protected record.
- 919 (2) A record is public unless otherwise expressly provided by statute.
- 920 (3) The following records are not public:
- 921 (a) a record that is private, controlled, or protected under Sections 63G-2-302, 63G-2-303,
- 922 63G-2-304, and 63G-2-305; and
- 923 (b) a record to which access is restricted pursuant to court rule, another state statute,
- 924 federal statute, or federal regulation, including records for which access is governed
- 925 or restricted as a condition of participation in a state or federal program or for
- 926 receiving state or federal funds.
- 927 (4) Only a record specified in Section 63G-2-302, 63G-2-303, 63G-2-304, or 63G-2-305
- 928 may be classified private, controlled, or protected.
- 929 (5)(a) A governmental entity may not disclose a record that is private, controlled, or
- 930 protected to any person except as provided in Subsection (5)(b), Subsection (5)(c),
- 931 Section 63G-2-202, 63G-2-206, or 63G-2-303.
- 932 (b) A governmental entity may disclose a record that is private under Subsection
- 933 63G-2-302(2) or protected under Section 63G-2-305 to ~~[persons]~~ a person other than [~~those]~~
- 934 a person specified in Section 63G-2-202 or 63G-2-206 if the ~~[head of a~~
- 935 ~~governmental entity, or a designee,]~~ chief administrative officer or records officer
- 936 determines that:
- 937 (i) there is no interest in restricting access to the record; or
- 938 (ii) the interests favoring access are greater than or equal to the interest favoring
- 939 restriction of access.
- 940 (c) In addition to the disclosure under Subsection (5)(b), a governmental entity may
- 941 disclose a record that is protected under Subsection 63G-2-305(51) if:
- 942 (i) the ~~[head of the governmental entity, or a designee,]~~ chief administrative officer or
- 943 records officer determines that the disclosure:
- 944 (A) is mutually beneficial to:
- 945 (I) the subject of the record;
- 946 (II) the governmental entity; and
- 947 (III) the public; and

- 948 (B) serves a public purpose related to:
- 949 (I) public safety; or
- 950 (II) consumer protection; and
- 951 (ii) the person who receives the record from the governmental entity agrees not to use
- 952 or allow the use of the record for advertising or solicitation purposes.
- 953 (6) A governmental entity shall provide a person with a certified copy of a record if:
- 954 (a) the person requesting the record has a right to inspect it;
- 955 (b) the person identifies the record with reasonable specificity; and
- 956 (c) the person pays the lawful fees.
- 957 (7)(a) In response to a request, a governmental entity is not required to:
- 958 (i) create a record;
- 959 (ii) compile, format, manipulate, package, summarize, or tailor information;
- 960 (iii) provide a record in a particular format, medium, or program not currently
- 961 maintained by the governmental entity;
- 962 (iv) fulfill a person's records request if the request unreasonably duplicates prior
- 963 records requests from that person;
- 964 (v) fill a person's records request if:
- 965 (A) the record requested is:
- 966 (I) publicly accessible online; or
- 967 (II) included in a public publication or product produced by the governmental
- 968 entity receiving the request; and
- 969 (B) the governmental entity:
- 970 (I) specifies to the person requesting the record where the record is accessible
- 971 online; or
- 972 (II) provides the person requesting the record with the public publication or
- 973 product and specifies where the record can be found in the public
- 974 publication or product; or
- 975 (vi) fulfill a person's records request if:
- 976 (A) the person has been determined under Section 63G-2-209 to be a vexatious
- 977 requester;
- 978 (B) the State Records Committee order determining the person to be a vexatious
- 979 requester provides that the governmental entity is not required to fulfill a
- 980 request from the person for a period of time; and
- 981 (C) the period of time described in Subsection (7)(a)(vi)(B) has not expired.

- 982 (b) A governmental entity shall conduct a reasonable search for a requested record.  
983 (8)(a) Although not required to do so, a governmental entity may, upon request from the  
984 person who submitted the records request, compile, format, manipulate, package,  
985 summarize, or tailor information or provide a record in a format, medium, or program  
986 not currently maintained by the governmental entity.
- 987 (b) In determining whether to fulfill a request described in Subsection (8)(a), a  
988 governmental entity may consider whether the governmental entity is able to fulfill  
989 the request without unreasonably interfering with the governmental entity's duties  
990 and responsibilities.
- 991 (c) A governmental entity may require a person who makes a request under Subsection  
992 (8)(a) to pay the governmental entity, in accordance with Section 63G-2-203, for  
993 providing the information or record as requested.
- 994 (9)(a) Notwithstanding any other provision of this chapter, and subject to Subsection  
995 (9)(b), a governmental entity is not required to respond to, or provide a record in  
996 response to, a record request if the request is submitted by or in behalf of an  
997 individual who is confined in a jail or other correctional facility following the  
998 individual's conviction.
- 999 (b) Subsection (9)(a) does not apply to:
- 1000 (i) the first five record requests submitted to the governmental entity by or in behalf  
1001 of an individual described in Subsection (9)(a) during any calendar year  
1002 requesting only a record that contains a specific reference to the individual; or  
1003 (ii) a record request that is submitted by an attorney of an individual described in  
1004 Subsection (9)(a).
- 1005 (10)(a) A governmental entity may allow a person requesting more than 50 pages of  
1006 records to copy the records if:
- 1007 (i) the records are contained in files that do not contain records that are exempt from  
1008 disclosure, or the records may be segregated to remove private, protected, or  
1009 controlled information from disclosure; and
- 1010 (ii) the governmental entity provides reasonable safeguards to protect the public from  
1011 the potential for loss of a public record.
- 1012 (b) If the requirements of Subsection (10)(a) are met, the governmental entity may:
- 1013 (i) provide the requester with the facilities for copying the requested records and  
1014 require that the requester make the copies; or
- 1015 (ii) allow the requester to provide the requester's own copying facilities and personnel

1016 to make the copies at the governmental entity's offices and waive the fees for  
1017 copying the records.

1018 (11)(a) A governmental entity that owns an intellectual property right and that offers the  
1019 intellectual property right for sale or license may control by ordinance or policy the  
1020 duplication and distribution of the material based on terms the governmental entity  
1021 considers to be in the public interest.

1022 (b) Nothing in this chapter [~~shall be construed to limit or impair~~] limits or impairs the  
1023 rights or protections granted to the governmental entity under federal copyright or  
1024 patent law as a result of [~~its ownership of~~]the intellectual property right ownership.

1025 (12) A governmental entity may not use the physical form, electronic or otherwise, in  
1026 which a record is stored to deny[;] or unreasonably hinder the rights of a person to  
1027 inspect and receive a copy of a record under this chapter.

1028 (13) Subject to the requirements of Subsection (7), a governmental entity shall provide  
1029 access to an electronic copy of a record in lieu of providing access to [~~its~~] the record's  
1030 paper equivalent if:

- 1031 (a) the person making the request requests or states a preference for an electronic copy;
- 1032 (b) the governmental entity currently maintains the record in an electronic format that is  
1033 reproducible and may be provided without reformatting or conversion; and
- 1034 (c) the electronic copy of the record:
  - 1035 (i) does not disclose other records that are exempt from disclosure; or
  - 1036 (ii) may be segregated to protect private, protected, or controlled information from  
1037 disclosure without the undue expenditure of public resources or funds.

1038 (14) In determining whether a record is properly classified as private under Subsection  
1039 63G-2-302(2)(d), the governmental entity, State Records Committee, local appeals  
1040 board, or court shall consider and weigh:

- 1041 (a) any personal privacy [~~interests~~] interest, including [~~those~~] a personal privacy interest  
1042 in images, that would be affected by disclosure of the records[~~in question~~]; and
- 1043 (b) any public [~~interests~~] interest served by disclosure.

1044 Section 8. Section **63G-2-203** is amended to read:

1045 **63G-2-203 . Fees.**

1046 (1)(a) Subject to Subsection (5), a governmental entity may charge a reasonable fee to  
1047 cover the governmental entity's actual cost of providing a record.

1048 (b) A fee [~~under~~] described in Subsection (1)(a) shall be approved by the governmental  
1049 entity's executive officer.

- 1050 (2)(a) [~~When a governmental entity compiles a record in a form other than that normally~~  
1051 ~~maintained by the governmental entity, the] The actual costs under this section may  
1052 include the following:~~
- 1053 (i) the cost of staff time for compiling, formatting, manipulating, packaging,  
1054 summarizing, or tailoring the record either into an organization or media to meet  
1055 the person's request;
  - 1056 (ii) the cost of staff time for search, retrieval, and other direct administrative costs for  
1057 complying with a request; and
  - 1058 (iii) [~~in the case of fees-~~]for a record that is the result of computer output other than  
1059 word processing, in addition to costs described in Subsections (2)(a)(i) and (ii),  
1060 the actual incremental cost of providing the electronic services and products  
1061 together with a reasonable portion of the costs associated with formatting or  
1062 interfacing the information for particular users[~~, and the administrative costs as set~~  
1063 ~~forth in Subsections (2)(a)(i) and (ii)~~].
- 1064 (b) An hourly charge under Subsection (2)(a) may not exceed the salary of the lowest  
1065 paid employee who, in the discretion of the custodian of records, has the necessary  
1066 skill and training to perform the request.
- 1067 (3)(a) Fees shall be established as provided in this Subsection (3).
- 1068 (b) A governmental entity with fees established by the Legislature:
    - 1069 (i) shall establish the fees defined in Subsection (2), or other actual costs associated  
1070 with this section through the budget process; and
    - 1071 (ii) may use the procedures of Section 63J-1-504 to set fees until the Legislature  
1072 establishes fees through the budget process.
  - 1073 (c) Political subdivisions shall establish fees by ordinance or written formal policy  
1074 adopted by the governing body.
  - 1075 (d) The judiciary shall establish fees by rules of the judicial council.
- 1076 (4) A governmental entity may fulfill a record request without charge, and is encouraged to [~~do so if it]~~, if the governmental entity determines that:
- 1078 (a) releasing the record primarily benefits the public rather than a person;
  - 1079 (b) the individual requesting the record is the subject of the record, or an individual  
1080 specified in Subsection 63G-2-202(1) or (2); or
  - 1081 (c) the requester's legal rights are directly implicated by the information in the record,  
1082 and the requester is impecunious.
- 1083 [~~(5)(a) As used in this Subsection (5), "media representative":]~~



- 1084           ~~[(i) means a person who requests a record to obtain information for a story or report~~  
 1085           ~~for publication or broadcast to the general public; and]~~
- 1086           ~~[(ii) does not include a person who requests a record to obtain information for a blog,~~  
 1087           ~~podcast, social media account, or other means of mass communication generally~~  
 1088           ~~available to a member of the public.]~~
- 1089    ~~[(b)]~~ (5)(a) A governmental entity may not charge a fee for:
- 1090           (i) reviewing a record to determine whether it is subject to disclosure, except as  
 1091           permitted by Subsection (2)(a)(ii);
- 1092           (ii) inspecting a record; or
- 1093           (iii) the first quarter hour of staff time spent in responding to a request under Section  
 1094           63G-2-204.
- 1095    ~~[(e)]~~ (b) Notwithstanding Subsection ~~[(5)(b)(iii)]~~ (5)(a)(iii), a governmental entity is not  
 1096           prevented from charging a fee for the first quarter hour of staff time spent in  
 1097           responding to a request under Section 63G-2-204 if the person who submits the  
 1098           request:
- 1099           (i) is not a Utah media representative; and
- 1100           (ii) previously submitted a separate request within the 10-day period immediately  
 1101           before the date of the request to which the governmental entity is responding.
- 1102    (6)(a) A person who believes that there has been an unreasonable denial of a fee waiver  
 1103           under Subsection (4) may appeal the denial in the same manner as ~~[a person appeals~~  
 1104           ~~when inspection of a public record is denied]~~ a denial under Section 63G-2-205.
- 1105    (b) The adjudicative body hearing the appeal:
- 1106           (i) shall review the fee waiver de novo~~[-but]~~ ;
- 1107           (ii) notwithstanding Subsection (6)(b)(i), shall review and consider the governmental  
 1108           entity's denial of the fee waiver and any determination under Subsection (4); and
- 1109           ~~[(ii)]~~ (iii) has the same authority when a fee waiver or reduction is denied as ~~[it]~~ the  
 1110           adjudicative body has when the inspection of a public record is denied.
- 1111    (c) An adjudicative body hearing an appeal under this Subsection (6) is not required to  
 1112           schedule a hearing if the adjudicative body previously upheld a fee waiver denial for  
 1113           a fee charged under this section:
- 1114           (i) for the same records; or
- 1115           (ii) under the same facts or circumstances applicable to the matter appealed under this  
 1116           Subsection (6).
- 1117    (7)(a) If a governmental entity denies a fee waiver request under this section, the

- 1118 governmental entity shall inform the requester of the estimated cost of fulfilling the  
1119 record request.
- 1120 (b) The governmental entity shall provide the requester with an opportunity, no later  
1121 than 10 business days after the day on which the governmental entity provides notice  
1122 of the estimated cost, to:
- 1123 (i) agree to pay the estimated fees; or  
1124 (ii) cancel the record request.
- 1125 (c) If the requester fails to respond within the time described in Subsection (7)(b), the  
1126 governmental entity may not consider the request.
- 1127 (d) Nothing in this Subsection (7) prevents a requester from submitting a new record  
1128 request.
- 1129 [~~7~~] (8)(a) All fees received under this section by a governmental entity subject to  
1130 Subsection (3)(b) shall be retained by the governmental entity as a dedicated credit.
- 1131 (b) Those funds shall be used to recover the actual cost and expenses incurred by the  
1132 governmental entity in providing the requested record or record series.
- 1133 [~~8~~] (9)(a) [~~A~~] Subject to Subsections (9)(c) and (d), a governmental entity may require  
1134 payment of past fees and future estimated fees before beginning to process a request  
1135 if:
- 1136 (i) fees are expected to exceed \$50; or  
1137 (ii) the requester has not paid fees from a previous [requests] request.
- 1138 (b) Any prepaid amount in excess of fees due shall be returned to the requester.
- 1139 (c) A governmental entity that receives a request from a requester that has not paid fees  
1140 owed by the requester for a previous request may refuse to respond to the request  
1141 until the requester pays the amount owed for the previous request, if, within the time  
1142 period described in Subsection 63G-2-204(4), the governmental entity notifies the  
1143 requester, in writing:
- 1144 (i) of the amount owed for the previous request;  
1145 (ii) of the request to which the amount owed relates; and  
1146 (iii) that the governmental entity will not respond to the request until the requester  
1147 pays the amount owed for the previous request.
- 1148 (d) The notification described in Subsection (9)(c) is not a denial under Section  
1149 63G-2-205.
- 1150 [~~9~~] (10) This section does not alter, repeal, or reduce fees established by other statutes or  
1151 legislative acts.

- 1152 [(10)] (11)(a) Notwithstanding Subsection (3)(c), fees for voter registration records shall  
 1153 be set as provided in this Subsection [(10)] (11).
- 1154 (b) The lieutenant governor shall:
- 1155 (i) after consultation with county clerks, establish uniform fees for voter registration  
 1156 and voter history records that meet the requirements of this section; and
- 1157 (ii) obtain legislative approval of those fees by following the procedures and  
 1158 requirements of Section 63J-1-504.
- 1159 Section 9. Section **63G-2-204** is amended to read:
- 1160 **63G-2-204 . Record request -- Response -- Time for responding.**
- 1161 (1)(a) A person [~~making a request for a record~~] who makes a record request shall submit  
 1162 to the governmental entity that retains the record a written request containing:
- 1163 (i) the person's:
- 1164 (A) name;
- 1165 (B) mailing address;
- 1166 (C) email address, if the person has an email address and is willing to accept  
 1167 communications by email relating to the person's [~~records request~~] record  
 1168 request; and
- 1169 (D) daytime telephone number; and
- 1170 (ii) a description of the record requested that identifies the record with reasonable  
 1171 specificity.
- 1172 (b)(i) A single record request may not be submitted to multiple governmental entities.
- 1173 (ii) Subsection (1)(b)(i) [~~may not be construed to~~] does not prevent a person from  
 1174 submitting a separate record request to [~~each of~~] multiple governmental entities,  
 1175 even if each [~~of the separate requests~~] separate request seeks access to the same  
 1176 record.
- 1177 (c) When making a record request, the requester may seek an expedited response to the  
 1178 request if the requester provides an explanation of how the expedited response  
 1179 benefits the public rather than the requester.
- 1180 (d) Subject to Subsection (1)(f), a governmental entity may reject a record request that  
 1181 does not comply with the requirements described in Subsection (1)(a).
- 1182 (e) The rejection of a record request under Subsection (1)(d) does not constitute an  
 1183 access denial as defined in Section 63G-2-400.5.
- 1184 (f) If a governmental entity rejects a record request under Subsection (1)(d) because the  
 1185 description of the record requested fails to identify the record with reasonable

- 1186 specificity, the governmental entity shall make a good faith effort to assist the  
 1187 requester in providing reasonable specificity.
- 1188 (2)(a) In response to a ~~[request for a record]~~ record request, a governmental entity may  
 1189 not provide a record that ~~[it has received]~~ the governmental entity receives under  
 1190 Section 63G-2-206 as a shared record.
- 1191 (b) If a governmental entity is prohibited from providing a record under Subsection (2)(a),  
 1192 the governmental entity shall:
- 1193 (i) deny the ~~[records]~~ record request; and
- 1194 (ii) ~~[inform the person making the request of the identity]~~ provide the requester with  
 1195 the name of the governmental entity from which the shared record was received.
- 1196 (3) A governmental entity may make rules in accordance with Title 63G, Chapter 3, Utah  
 1197 Administrative Rulemaking Act, specifying where and to whom ~~[requests for access~~  
 1198 ~~shall be]~~ a record request is directed.
- 1199 ~~[(4) After receiving a request for a record, a governmental entity shall:]~~
- 1200 ~~[(a) review each request that seeks an expedited response and notify, within five~~  
 1201 ~~business days after receiving the request, each requester that has not demonstrated~~  
 1202 ~~that their record request benefits the public rather than the person that their response~~  
 1203 ~~will not be expedited; and]~~
- 1204 ~~[(b) as soon as reasonably possible, but no later than 10 business days after receiving a~~  
 1205 ~~written request, or five business days after receiving a written request if the requester~~  
 1206 ~~demonstrates that expedited response to the record request benefits the public rather~~  
 1207 ~~than the person:]~~
- 1208 ~~[(i) approve the request and provide a copy of the record;]~~
- 1209 ~~[(ii) deny the request in accordance with the procedures and requirements of Section~~  
 1210 ~~63G-2-205;]~~
- 1211 ~~[(iii) notify the requester that it does not maintain the record requested and provide, if~~  
 1212 ~~known, the name and address of the governmental entity that does maintain the~~  
 1213 ~~record; or]~~
- 1214 ~~[(iv) notify the requester that because of one of the extraordinary circumstances listed~~  
 1215 ~~in Subsection (6), it cannot immediately approve or deny the request, and include~~  
 1216 ~~with the notice:]~~
- 1217 ~~[(A) a description of the circumstances that constitute the extraordinary~~  
 1218 ~~circumstances; and]~~
- 1219 ~~[(B) the date when the records will be available, consistent with the requirements~~

of Subsection (7).]

1220  
1221 ~~[(5)]~~ (4) After a governmental entity receives a written record request, if the requester seeks  
1222 an expedited response in accordance with Subsection (1)(c), the governmental entity  
1223 shall:

1224 (a) review the request to determine if an expedited response:

1225 (i) is warranted, because the expedited response benefits the public rather than the  
1226 requester as described in Subsection (1)(c); and

1227 (ii) is reasonably possible under the circumstances;

1228 (b) no later than five business days after the day on which the governmental entity  
1229 receives the request:

1230 (i) if the governmental entity determines that an expedited response is warranted and  
1231 reasonably possible under the circumstances, respond to the record request in  
1232 accordance with the requirements of this chapter; or

1233 (ii) if the governmental entity determines that an expedited response is not warranted  
1234 or is not reasonably possible under the circumstances:

1235 (A) deny the request for an expedited response;

1236 (B) notify the requester of the determination and the grounds for the  
1237 determination; and

1238 (C) inform the requester that the governmental entity will respond to the record

1239 request as a non-expedited request, in accordance with the requirements of law;

1240 and

1241 (c) if the governmental entity denies the request for an expedited response under

1242 Subsection (4)(b)(ii), respond to the record request under Subsection (5).

1243 (5) After a governmental entity receives a record request, if the requester does not seek an  
1244 expedited response in accordance with Subsection (1)(c), or if the governmental entity  
1245 denies a request for an expedited response under Subsection (4)(b)(ii), the governmental  
1246 entity shall, no later than 15 business days after the day on which the governmental  
1247 entity receives the request:

1248 (a) approve the request and provide the requester with a copy of the record;

1249 (b) approve the request, subject to the payment of a fee in accordance with Section  
1250 63G-2-203;

1251 (c) deny the request in accordance with Section 63G-2-205;

1252 (d) notify the requester that the governmental entity does not retain the record and  
1253 provide the requester with the name and address of the governmental entity that

- 1254 maintains the record, if known;
- 1255 (e) notify the requester that the governmental entity:
- 1256 (i) conducted a reasonable search for the record; and
- 1257 (ii) was unable to locate a record that is responsive to the request; or
- 1258 (f) notify the requester that because of an exceptional circumstance, as described in
- 1259 Subsection (7), the governmental entity is unable to immediately approve or deny the
- 1260 record request, and include with the notice:
- 1261 (i) a description of the circumstance that constitutes the exceptional circumstance; and
- 1262 (ii) the anticipated date when the record request will be fulfilled.
- 1263 (6) ~~[Any person who requests a record]~~ A media representative who makes a record request
- 1264 to obtain information for a story or report for publication or broadcast to the general
- 1265 public is presumed to be acting to benefit the public rather than [a person] the media
- 1266 representative.
- 1267 ~~[(6)]~~ (7) The following circumstances constitute ["extraordinary circumstances"] exceptional
- 1268 circumstances that allow a governmental entity to delay approval or denial by an
- 1269 additional period of time as [specified] described in Subsection ~~[(7)]~~ (8) if the
- 1270 governmental entity determines that, due to the [extraordinary circumstances it]
- 1271 exceptional circumstances, the governmental entity cannot respond within the time [
- 1272 limits provided in Subsection ~~(4)~~ described in Subsection (5):
- 1273 (a) another governmental entity is using the record, in which case the originating
- 1274 governmental entity shall promptly request that the governmental entity currently in
- 1275 possession return the record;
- 1276 (b) another governmental entity is using the record as part of an audit, and returning the
- 1277 record before the completion of the audit would impair the conduct of the audit;
- 1278 (c)(i) the request is for a voluminous quantity of records or a record series containing
- 1279 a substantial number of records; or
- 1280 (ii) the requester seeks a substantial number of records or records series in requests
- 1281 filed within five working days of each other;
- 1282 (d) the governmental entity is currently processing a large number of records requests;
- 1283 (e) the request requires the governmental entity to review a large number of records to
- 1284 locate the records requested;
- 1285 (f) the decision to release a record involves legal issues that require the governmental
- 1286 entity to seek legal counsel for the analysis of statutes, rules, ordinances, regulations,
- 1287 or case law;

- 1288 (g) segregating information that the requester is entitled to inspect from information that  
 1289 the requester is not entitled to inspect requires extensive time or editing; or
- 1290 (h) segregating information that the requester is entitled to inspect from information that  
 1291 the requester is not entitled to inspect requires computer programming.
- 1292 ~~[(7)]~~ (8) ~~[If one of the extraordinary circumstances listed]~~ If an exceptional circumstance  
 1293 described in Subsection ~~[(6)]~~ (7) precludes approval or denial within the time ~~[specified~~  
 1294 ~~in Subsection (4)]~~ described in Subsection (5), the following time limits apply to the [  
 1295 ~~extraordinary circumstances]~~ exceptional circumstance:
- 1296 (a) for claims under Subsection ~~[(6)(a)]~~ (7)(a), the governmental entity currently in  
 1297 possession of the record shall return the record to the originating entity within five  
 1298 business days ~~[of]~~ after the day of the request for the return, unless returning the  
 1299 record would impair the ~~[holder's]~~ governmental entity's work;
- 1300 (b) for claims under Subsection ~~[(6)(b)]~~ (7)(b), the originating governmental entity shall  
 1301 notify the requester when the record is available for inspection and copying;
- 1302 (c) for claims under ~~[Subsections (6)(e), (d), and (e)]~~ Subsection (7)(c), (d), or (e), the  
 1303 governmental entity shall:
- 1304 (i) disclose the records ~~[that it has located which]~~ the governmental entity locates that  
 1305 the requester is entitled to inspect;
- 1306 (ii) provide the requester with ~~[an estimate of the amount of time it will take to finish~~  
 1307 ~~the work required]~~ a time estimate that the governmental entity needs to respond to  
 1308 the request;
- 1309 (iii) complete the work and disclose those records that the requester is entitled to  
 1310 inspect as soon as reasonably possible; and
- 1311 (iv) for ~~[any person]~~ a person that does not establish a right to an expedited response  
 1312 as ~~[authorized by]~~ described in Subsection (4), a governmental entity may~~[-choose~~  
 1313 ~~to]~~:
- 1314 (A) require the person to ~~[provide for copying of the records as provided]~~ copy the  
 1315 records as described in Subsection 63G-2-201(10); or
- 1316 (B) ~~[treat a request for multiple records as separate record requests, and respond~~  
 1317 ~~sequentially to each request;]~~ treat a request for multiple records as multiple  
 1318 requests and respond to each request sequentially and separately;
- 1319 (d) for claims under Subsection ~~[(6)(f)]~~ (7)(f), the governmental entity shall either  
 1320 approve or deny the request within five business days after the ~~[response time~~  
 1321 ~~specified for the original request has expired]~~ day of the deadline described in

- 1322            Subsection (5);
- 1323            (e) for claims under Subsection [~~(6)(g)~~] (7)(g), the governmental entity shall, to the
- 1324            extent reasonably possible, fulfill the request [~~within 15~~] no later than 20 business
- 1325            days [from the date of the original request] after the day on which the governmental
- 1326            entity receives the request; or
- 1327            (f) for claims under Subsection [~~(6)(h)~~] (7)(h), the governmental entity shall complete [its]
- 1328            the necessary computer programming and disclose the requested records as soon as
- 1329            reasonably possible and no later than 12 months from the day the governmental entity
- 1330            receives the request.

1331            [~~(8)~~] (9)(a) [If a request for access is submitted to] If an office of a governmental entity,

1332            other than that specified by rule in accordance with Subsection (3), receives a record

1333            request, the office shall promptly forward the request to the appropriate office.

1334            (b) If the request is forwarded promptly, the time limit for response begins when the

1335            request is received by the office specified by rule.

1336            [~~(9)~~] (10) [If the governmental entity fails to provide the requested records or issue a denial

1337            within the specified time period, that failure is considered the equivalent of a

1338            determination denying access to the record.] If a governmental entity fails to respond to a

1339            record request within the time allowed under this section, the failure to respond is

1340            considered an access denial, as defined in Section 63G-2-400.5.

1341            Section 10. Section **63G-2-301** is amended to read:

1342            **63G-2-301 . Public records.**

- 1343            (1) As used in this section:
- 1344            (a) "Business address" means a single address of a governmental agency designated for
- 1345            the public to contact an employee or officer of the governmental agency.
- 1346            (b) "Business email address" means a single email address of a governmental agency
- 1347            designated for the public to contact an employee or officer of the governmental
- 1348            agency.
- 1349            (c) "Business telephone number" means a single telephone number of a governmental
- 1350            agency designated for the public to contact an employee or officer of the
- 1351            governmental agency.
- 1352            (d) "Correctional facility" means the same as that term is defined in Section 77-16b-102.
- 1353            (2) The following records are public except to the extent they contain information expressly
- 1354            permitted to be treated confidentially under the provisions of Subsections
- 1355            63G-2-201(3)(b) and (6)(a):



- 1356 (a) laws;
- 1357 (b) the name, gender, gross compensation, job title, job description, business address,  
1358 business email address, business telephone number, number of hours worked per pay  
1359 period, dates of employment, and relevant education, previous employment, and  
1360 similar job qualifications of a current or former employee or officer of the  
1361 governmental entity, excluding:
- 1362 (i) undercover law enforcement personnel; and  
1363 (ii) investigative personnel if disclosure could reasonably be expected to impair the  
1364 effectiveness of investigations or endanger any individual's safety;
- 1365 (c) final opinions, including concurring and dissenting opinions, and orders that are  
1366 made by a governmental entity in an administrative, adjudicative, or judicial  
1367 proceeding except that if the proceedings were properly closed to the public, the  
1368 opinion and order may be withheld to the extent that they contain information that is  
1369 private, controlled, or protected;
- 1370 (d) final interpretations of statutes or rules by a governmental entity unless classified as  
1371 protected as provided in Subsection 63G-2-305(17) or (18);
- 1372 (e) information contained in or compiled from a transcript, minutes, or report of the open  
1373 portions of a meeting of a governmental entity as provided by Title 52, Chapter 4,  
1374 Open and Public Meetings Act, including the records of all votes of each member of  
1375 the governmental entity;
- 1376 (f) judicial records unless a court orders the records to be restricted under the rules of  
1377 civil or criminal procedure or unless the records are private under this chapter;
- 1378 (g) unless otherwise classified as private under Section 63G-2-303, records or parts of  
1379 records filed with or maintained by county recorders, clerks, treasurers, surveyors,  
1380 zoning commissions, the Division of Forestry, Fire, and State Lands, the School and  
1381 Institutional Trust Lands Administration, the Division of Oil, Gas, and Mining, the  
1382 Division of Water Rights, or other governmental entities that give public notice of:
- 1383 (i) titles or encumbrances to real property;  
1384 (ii) restrictions on the use of real property;  
1385 (iii) the capacity of persons to take or convey title to real property; or  
1386 (iv) tax status for real and personal property;
- 1387 (h) records of the Department of Commerce that evidence incorporations, mergers, name  
1388 changes, and uniform commercial code filings;
- 1389 (i) data on individuals that would otherwise be private under this chapter if the

- 1390 individual who is the subject of the record has given the governmental entity written  
1391 permission to make the records available to the public;
- 1392 (j) documentation of the compensation that a governmental entity pays to a contractor or  
1393 private provider;
- 1394 (k) summary data;
- 1395 (l) voter registration records, including an individual's voting history, except for a voter  
1396 registration record or those parts of a voter registration record that are classified as  
1397 private under Subsections 63G-2-302(1)(j) through (m) or withheld under Subsection  
1398 20A-2-104(7);
- 1399 (m) for an elected official, as defined in Section 11-47-102, a telephone number, if  
1400 available, and email address, if available, where that elected official may be reached  
1401 as required in Title 11, Chapter 47, Access to Elected Officials;
- 1402 (n) for a school community council member, a telephone number, if available, and email  
1403 address, if available, where that elected official may be reached directly as required  
1404 in Section 53G-7-1203;
- 1405 (o) annual audited financial statements of the Utah Educational Savings Plan described  
1406 in Section 53B-8a-111; and
- 1407 (p) an initiative packet, as defined in Section 20A-7-101, and a referendum packet, as  
1408 defined in Section 20A-7-101, after the packet is submitted to a county clerk.
- 1409 (3) The following records are normally public, but to the extent that a record is expressly  
1410 exempt from disclosure, access may be restricted under Subsection 63G-2-201(3)(b),  
1411 Section 63G-2-302, 63G-2-304, or 63G-2-305:
- 1412 (a) administrative staff manuals, instructions to staff, and statements of policy;
- 1413 (b) records documenting a contractor's or private provider's compliance with the terms  
1414 of a contract with a governmental entity;
- 1415 (c) records documenting the services provided by a contractor or a private provider to  
1416 the extent the records would be public if prepared by the governmental entity;
- 1417 (d) contracts entered into by a governmental entity;
- 1418 (e) any account, voucher, or contract that deals with the receipt or expenditure of funds  
1419 by a governmental entity;
- 1420 (f) records relating to government assistance or incentives publicly disclosed, contracted  
1421 for, or given by a governmental entity, encouraging a person to expand or relocate a  
1422 business in Utah, except as provided in Subsection 63G-2-305(35);
- 1423 (g) subject to Subsection (5), chronological logs and initial contact reports;

- 1424 (h) correspondence by and with a governmental entity in which the governmental entity  
1425 determines or states an opinion upon the rights of the state, a political subdivision,  
1426 the public, or any person;
- 1427 (i) empirical data contained in drafts if:  
1428 (i) the empirical data is not reasonably available to the requester elsewhere in similar  
1429 form; and  
1430 (ii) the governmental entity is given a reasonable opportunity to correct any errors or  
1431 make nonsubstantive changes before release;
- 1432 (j) drafts that are circulated to anyone other than:  
1433 (i) a governmental entity;  
1434 (ii) a political subdivision;  
1435 (iii) a federal agency if the governmental entity and the federal agency are jointly  
1436 responsible for implementation of a program or project that has been legislatively  
1437 approved;  
1438 (iv) a government-managed corporation; or  
1439 (v) a contractor or private provider;
- 1440 (k) drafts that have never been finalized but were relied upon by the governmental entity  
1441 in carrying out action or policy;
- 1442 (l) original data in a computer program if the governmental entity chooses not to  
1443 disclose the program;
- 1444 (m) arrest warrants after issuance, except that, for good cause, a court may order  
1445 restricted access to arrest warrants prior to service;
- 1446 (n) search warrants after execution and filing of the return, except that a court, for good  
1447 cause, may order restricted access to search warrants prior to trial;
- 1448 (o) records that would disclose information relating to formal charges or disciplinary  
1449 actions against a past or present governmental entity employee if:  
1450 (i) the disciplinary action has been completed and all time periods for administrative  
1451 appeal have expired; and  
1452 (ii) the charges on which the disciplinary action was based were sustained;
- 1453 (p) records maintained by the Division of Forestry, Fire, and State Lands, the School and  
1454 Institutional Trust Lands Administration, or the Division of Oil, Gas, and Mining that  
1455 evidence mineral production on government lands;
- 1456 (q) final audit reports;
- 1457 (r) occupational and professional licenses;

- 1458 (s) business licenses;
- 1459 (t) a notice of violation, a notice of agency action under Section 63G-4-201, or similar
- 1460 records used to initiate proceedings for discipline or sanctions against persons
- 1461 regulated by a governmental entity, but not including records that initiate employee
- 1462 discipline; and
- 1463 (u)(i) records that disclose a standard, regulation, policy, guideline, or rule regarding
- 1464 the operation of a correctional facility or the care and control of inmates
- 1465 committed to the custody of a correctional facility; and
- 1466 (ii) records that disclose the results of an audit or other inspection assessing a
- 1467 correctional facility's compliance with a standard, regulation, policy, guideline, or
- 1468 rule described in Subsection (3)(u)(i).

1469 (4) The list of public records in this section is not exhaustive and should not be used to limit

1470 access to records.

- 1471 (5)(a) Subject to Subsection (5)(b), if information of the type described in Subsections
- 1472 63G-2-103(16)(a)(i) through (vi) appears in a follow-up or investigative report
- 1473 described in Subsection 63G-2-103(16)(b), the information contained in the
- 1474 follow-up or investigative report is public, unless the information is private,
- 1475 controlled, protected, or exempt from disclosure under Subsection 63G-2-201(3)(b).
- 1476 (b) If a follow-up or investigative report described in Subsection 63G-2-103(16)(b) is
- 1477 expressly exempt from disclosure, the exemption and restriction of access described
- 1478 in Subsection (3) does not change based on the follow-up or investigative report
- 1479 containing any information included in an initial contact report that is a public record.

1480 Section 11. Section **63G-2-305** is amended to read:

1481 **63G-2-305 . Protected records.**

1482 The following records are protected if properly classified by a governmental entity:

- 1483 (1) trade secrets as defined in Section 13-24-2 if the person submitting the trade secret has
- 1484 provided the governmental entity with the information specified in Section 63G-2-309;
- 1485 (2) commercial information or nonindividual financial information obtained from a person
- 1486 if:
- 1487 (a) disclosure of the information could reasonably be expected to result in unfair
- 1488 competitive injury to the person submitting the information or would impair the
- 1489 ability of the governmental entity to obtain necessary information in the future;
- 1490 (b) the person submitting the information has a greater interest in prohibiting access than
- 1491 the public in obtaining access; and

- 1492 (c) the person submitting the information has provided the governmental entity with the  
1493 information specified in Section 63G-2-309;
- 1494 (3) commercial or financial information acquired or prepared by a governmental entity to  
1495 the extent that disclosure would lead to financial speculations in currencies, securities, or  
1496 commodities that will interfere with a planned transaction by the governmental entity or  
1497 cause substantial financial injury to the governmental entity or state economy;
- 1498 (4) records, the disclosure of which could cause commercial injury to, or confer a  
1499 competitive advantage upon a potential or actual competitor of, a commercial project  
1500 entity as defined in Subsection 11-13-103(4);
- 1501 (5) test questions and answers to be used in future license, certification, registration,  
1502 employment, or academic examinations;
- 1503 (6) records, the disclosure of which would impair governmental procurement proceedings  
1504 or give an unfair advantage to any person proposing to enter into a contract or agreement  
1505 with a governmental entity, except, subject to Subsections (1) and (2), that this  
1506 Subsection (6) does not restrict the right of a person to have access to, after the contract  
1507 or grant has been awarded and signed by all parties:
- 1508 (a) a bid, proposal, application, or other information submitted to or by a governmental  
1509 entity in response to:
- 1510 (i) an invitation for bids;
- 1511 (ii) a request for proposals;
- 1512 (iii) a request for quotes;
- 1513 (iv) a grant; or
- 1514 (v) other similar document; or
- 1515 (b) an unsolicited proposal, as defined in Section 63G-6a-712;
- 1516 (7) information submitted to or by a governmental entity in response to a request for  
1517 information, except, subject to Subsections (1) and (2), that this Subsection (7) does not  
1518 restrict the right of a person to have access to the information, after:
- 1519 (a) a contract directly relating to the subject of the request for information has been  
1520 awarded and signed by all parties; or
- 1521 (b)(i) a final determination is made not to enter into a contract that relates to the  
1522 subject of the request for information; and
- 1523 (ii) at least two years have passed after the day on which the request for information  
1524 is issued;
- 1525 (8) records that would identify real property or the appraisal or estimated value of real or

- 1526 personal property, including intellectual property, under consideration for public  
1527 acquisition before any rights to the property are acquired unless:
- 1528 (a) public interest in obtaining access to the information is greater than or equal to the  
1529 governmental entity's need to acquire the property on the best terms possible;
  - 1530 (b) the information has already been disclosed to persons not employed by or under a  
1531 duty of confidentiality to the entity;
  - 1532 (c) in the case of records that would identify property, potential sellers of the described  
1533 property have already learned of the governmental entity's plans to acquire the  
1534 property;
  - 1535 (d) in the case of records that would identify the appraisal or estimated value of  
1536 property, the potential sellers have already learned of the governmental entity's  
1537 estimated value of the property; or
  - 1538 (e) the property under consideration for public acquisition is a single family residence  
1539 and the governmental entity seeking to acquire the property has initiated negotiations  
1540 to acquire the property as required under Section 78B-6-505;
- 1541 (9) records prepared in contemplation of sale, exchange, lease, rental, or other compensated  
1542 transaction of real or personal property including intellectual property, which, if  
1543 disclosed prior to completion of the transaction, would reveal the appraisal or estimated  
1544 value of the subject property, unless:
- 1545 (a) the public interest in access is greater than or equal to the interests in restricting  
1546 access, including the governmental entity's interest in maximizing the financial  
1547 benefit of the transaction; or
  - 1548 (b) when prepared by or on behalf of a governmental entity, appraisals or estimates of  
1549 the value of the subject property have already been disclosed to persons not  
1550 employed by or under a duty of confidentiality to the entity;
- 1551 (10) records created or maintained for civil, criminal, or administrative enforcement  
1552 purposes or audit purposes, or for discipline, licensing, certification, or registration  
1553 purposes, if release of the records:
- 1554 (a) reasonably could be expected to interfere with investigations undertaken for  
1555 enforcement, discipline, licensing, certification, or registration purposes;
  - 1556 (b) reasonably could be expected to interfere with audits, disciplinary, or enforcement  
1557 proceedings;
  - 1558 (c) would create a danger of depriving a person of a right to a fair trial or impartial  
1559 hearing;

- 1560 (d) reasonably could be expected to disclose the identity of a source who is not generally  
1561 known outside of government and, in the case of a record compiled in the course of  
1562 an investigation, disclose information furnished by a source not generally known  
1563 outside of government if disclosure would compromise the source; or
- 1564 (e) reasonably could be expected to disclose investigative or audit techniques,  
1565 procedures, policies, or orders not generally known outside of government if  
1566 disclosure would interfere with enforcement or audit efforts;
- 1567 (11) records the disclosure of which would jeopardize the life or safety of an individual;
- 1568 (12) records the disclosure of which would jeopardize the security of governmental  
1569 property, governmental programs, or governmental recordkeeping systems from  
1570 damage, theft, or other appropriation or use contrary to law or public policy;
- 1571 (13) records that, if disclosed, would jeopardize the security or safety of a correctional  
1572 facility, or records relating to incarceration, treatment, probation, or parole, that would  
1573 interfere with the control and supervision of an offender's incarceration, treatment,  
1574 probation, or parole;
- 1575 (14) records that, if disclosed, would reveal recommendations made to the Board of  
1576 Pardons and Parole by an employee of or contractor for the Department of Corrections,  
1577 the Board of Pardons and Parole, or the Department of Health and Human Services that  
1578 are based on the employee's or contractor's supervision, diagnosis, or treatment of any  
1579 person within the board's jurisdiction;
- 1580 (15) records and audit workpapers that identify audit, collection, and operational procedures  
1581 and methods used by the State Tax Commission, if disclosure would interfere with  
1582 audits or collections;
- 1583 (16) records of a governmental audit agency relating to an ongoing or planned audit until  
1584 the final audit is released;
- 1585 (17) records that are subject to the attorney client privilege;
- 1586 (18) records prepared for or by an attorney, consultant, surety, indemnitor, insurer,  
1587 employee, or agent of a governmental entity for, or in anticipation of, litigation or a  
1588 judicial, quasi-judicial, or administrative proceeding;
- 1589 (19)(a)(i) personal files of a state legislator, including personal correspondence to or  
1590 from a member of the Legislature; and
- 1591 (ii) notwithstanding Subsection (19)(a)(i), correspondence that gives notice of  
1592 legislative action or policy may not be classified as protected under this section;  
1593 and

- 1594 (b)(i) an internal communication that is part of the deliberative process in connection  
1595 with the preparation of legislation between:
- 1596 (A) members of a legislative body;
- 1597 (B) a member of a legislative body and a member of the legislative body's staff; or
- 1598 (C) members of a legislative body's staff; and
- 1599 (ii) notwithstanding Subsection (19)(b)(i), a communication that gives notice of  
1600 legislative action or policy may not be classified as protected under this section;
- 1601 (20)(a) records in the custody or control of the Office of Legislative Research and  
1602 General Counsel, that, if disclosed, would reveal a particular legislator's  
1603 contemplated legislation or contemplated course of action before the legislator has  
1604 elected to support the legislation or course of action, or made the legislation or course  
1605 of action public; and
- 1606 (b) notwithstanding Subsection (20)(a), the ~~[form to request legislation]~~ following  
1607 information included in a request for legislation submitted to the Office of  
1608 Legislative Research and General Counsel is ~~[a public document]~~ public, unless a  
1609 legislator ~~[asks that the records requesting the legislation]~~ requests that the information  
1610 be maintained as a protected [records until such time as] record, until the legislator  
1611 elects to make the legislation or course of action public[;]:
- 1612 (i) the short title of the legislation; and
- 1613 (ii) the name of the legislator;
- 1614 (21) a research request from a legislator to a legislative staff member and research findings  
1615 prepared in response to the request;
- 1616 (22) drafts, unless otherwise classified as public;
- 1617 (23) records concerning a governmental entity's strategy about:
- 1618 (a) collective bargaining; or
- 1619 (b) imminent or pending litigation;
- 1620 (24) records of investigations of loss occurrences and analyses of loss occurrences that may  
1621 be covered by the Risk Management Fund, the Employers' Reinsurance Fund, the  
1622 Uninsured Employers' Fund, or similar divisions in other governmental entities;
- 1623 (25) records, other than personnel evaluations, that contain a personal recommendation  
1624 concerning an individual if disclosure would constitute a clearly unwarranted invasion  
1625 of personal privacy, or disclosure is not in the public interest;
- 1626 (26) records that reveal the location of historic, prehistoric, paleontological, or biological  
1627 resources that if known would jeopardize the security of those resources or of valuable



- 1628 historic, scientific, educational, or cultural information;
- 1629 (27) records of independent state agencies if the disclosure of the records would conflict  
1630 with the fiduciary obligations of the agency;
- 1631 (28) records of an institution within the state system of higher education defined in Section  
1632 53B-1-102 regarding tenure evaluations, appointments, applications for admissions,  
1633 retention decisions, and promotions, which could be properly discussed in a meeting  
1634 closed in accordance with Title 52, Chapter 4, Open and Public Meetings Act, provided  
1635 that records of the final decisions about tenure, appointments, retention, promotions, or  
1636 those students admitted, may not be classified as protected under this section;
- 1637 (29) records of the governor's office, including budget recommendations, legislative  
1638 proposals, and policy statements, that if disclosed would reveal the governor's  
1639 contemplated policies or contemplated courses of action before the governor has  
1640 implemented or rejected those policies or courses of action or made them public;
- 1641 (30) records of the Office of the Legislative Fiscal Analyst relating to budget analysis,  
1642 revenue estimates, and fiscal notes of proposed legislation before issuance of the final  
1643 recommendations in these areas;
- 1644 (31) records provided by the United States or by a government entity outside the state that  
1645 are given to the governmental entity with a requirement that they be managed as  
1646 protected records if the providing entity certifies that the record would not be subject to  
1647 public disclosure if retained by it;
- 1648 (32) transcripts, minutes, recordings, or reports of the closed portion of a meeting of a  
1649 public body except as provided in Section 52-4-206;
- 1650 (33) records that would reveal the contents of settlement negotiations but not including final  
1651 settlements or empirical data to the extent that they are not otherwise exempt from  
1652 disclosure;
- 1653 (34) memoranda prepared by staff and used in the decision-making process by an  
1654 administrative law judge, a member of the Board of Pardons and Parole, or a member of  
1655 any other body charged by law with performing a quasi-judicial function;
- 1656 (35) records that would reveal negotiations regarding assistance or incentives offered by or  
1657 requested from a governmental entity for the purpose of encouraging a person to expand  
1658 or locate a business in Utah, but only if disclosure would result in actual economic harm  
1659 to the person or place the governmental entity at a competitive disadvantage, but this  
1660 section may not be used to restrict access to a record evidencing a final contract;
- 1661 (36) materials to which access must be limited for purposes of securing or maintaining the

- 1662 governmental entity's proprietary protection of intellectual property rights including  
1663 patents, copyrights, and trade secrets;
- 1664 (37) the name of a donor or a prospective donor to a governmental entity, including an  
1665 institution within the state system of higher education defined in Section 53B-1-102, and  
1666 other information concerning the donation that could reasonably be expected to reveal  
1667 the identity of the donor, provided that:
- 1668 (a) the donor requests anonymity in writing;
- 1669 (b) any terms, conditions, restrictions, or privileges relating to the donation may not be  
1670 classified protected by the governmental entity under this Subsection (37); and
- 1671 (c) except for an institution within the state system of higher education defined in  
1672 Section 53B-1-102, the governmental unit to which the donation is made is primarily  
1673 engaged in educational, charitable, or artistic endeavors, and has no regulatory or  
1674 legislative authority over the donor, a member of the donor's immediate family, or  
1675 any entity owned or controlled by the donor or the donor's immediate family;
- 1676 (38) accident reports, except as provided in Sections 41-6a-404, 41-12a-202, and 73-18-13;
- 1677 (39) a notification of workers' compensation insurance coverage described in Section  
1678 34A-2-205;
- 1679 (40)(a) the following records of an institution within the state system of higher education  
1680 defined in Section 53B-1-102, which have been developed, discovered, disclosed to,  
1681 or received by or on behalf of faculty, staff, employees, or students of the institution:
- 1682 (i) unpublished lecture notes;
- 1683 (ii) unpublished notes, data, and information:
- 1684 (A) relating to research; and
- 1685 (B) of:
- 1686 (I) the institution within the state system of higher education defined in Section  
1687 53B-1-102; or
- 1688 (II) a sponsor of sponsored research;
- 1689 (iii) unpublished manuscripts;
- 1690 (iv) creative works in process;
- 1691 (v) scholarly correspondence; and
- 1692 (vi) confidential information contained in research proposals;
- 1693 (b) Subsection (40)(a) may not be construed to prohibit disclosure of public information  
1694 required pursuant to Subsection 53B-16-302(2)(a) or (b); and
- 1695 (c) Subsection (40)(a) may not be construed to affect the ownership of a record;

- 1696 (41)(a) records in the custody or control of the Office of the Legislative Auditor General  
1697 that would reveal the name of a~~particular~~ legislator who requests a legislative audit  
1698 prior to the date that audit is completed and made public; and
- 1699 (b) notwithstanding Subsection (41)(a), a request for a legislative audit submitted to the  
1700 Office of the Legislative Auditor General is a public document unless the legislator  
1701 asks that the records in the custody or control of the Office of the Legislative Auditor  
1702 General that would reveal the name of a~~particular~~ legislator who requests a  
1703 legislative audit be maintained as protected records until the audit is completed and  
1704 made public;
- 1705 (42) records that provide detail as to the location of an explosive, including a map or other  
1706 document that indicates the location of:
- 1707 (a) a production facility; or  
1708 (b) a magazine;
- 1709 (43) information contained in the statewide database of the Division of Aging and Adult  
1710 Services created by Section 26B-6-210;
- 1711 (44) information contained in the Licensing Information System described in Title 80,  
1712 Chapter 2, Child Welfare Services;
- 1713 (45) information regarding National Guard operations or activities in support of the  
1714 National Guard's federal mission;
- 1715 (46) records provided by any pawn or secondhand business to a law enforcement agency or  
1716 to the central database in compliance with Title 13, Chapter 32a, Pawnshop, Secondhand  
1717 Merchandise, and Catalytic Converter Transaction Information Act;
- 1718 (47) information regarding food security, risk, and vulnerability assessments performed by  
1719 the Department of Agriculture and Food;
- 1720 (48) except to the extent that the record is exempt from this chapter pursuant to Section  
1721 63G-2-106, records related to an emergency plan or program, a copy of which is  
1722 provided to or prepared or maintained by the Division of Emergency Management, and  
1723 the disclosure of which would jeopardize:
- 1724 (a) the safety of the general public; or  
1725 (b) the security of:
- 1726 (i) governmental property;  
1727 (ii) governmental programs; or  
1728 (iii) the property of a private person who provides the Division of Emergency  
1729 Management information;

- 1730 (49) records of the Department of Agriculture and Food that provides for the identification,  
1731 tracing, or control of livestock diseases, including any program established under Title  
1732 4, Chapter 24, Utah Livestock Brand and Anti-Theft Act, or Title 4, Chapter 31, Control  
1733 of Animal Disease;
- 1734 (50) as provided in Section 26B-2-709:
- 1735 (a) information or records held by the Department of Health and Human Services related  
1736 to a complaint regarding a provider, program, or facility which the department is  
1737 unable to substantiate; and
- 1738 (b) information or records related to a complaint received by the Department of Health  
1739 and Human Services from an anonymous complainant regarding a provider, program,  
1740 or facility;
- 1741 (51) unless otherwise classified as public under Section 63G-2-301 and except as provided  
1742 under Section 41-1a-116, an individual's home address, home telephone number, or  
1743 personal mobile phone number, if:
- 1744 (a) the individual is required to provide the information in order to comply with a law,  
1745 ordinance, rule, or order of a government entity; and
- 1746 (b) the subject of the record has a reasonable expectation that this information will be  
1747 kept confidential due to:
- 1748 (i) the nature of the law, ordinance, rule, or order; and  
1749 (ii) the individual complying with the law, ordinance, rule, or order;
- 1750 (52) the portion of the following documents that contains a candidate's residential or  
1751 mailing address, if the candidate provides to the filing officer another address or phone  
1752 number where the candidate may be contacted:
- 1753 (a) a declaration of candidacy, a nomination petition, or a certificate of nomination,  
1754 described in Section 20A-9-201, 20A-9-202, 20A-9-203, 20A-9-404, 20A-9-405,  
1755 20A-9-408, 20A-9-408.5, 20A-9-502, or 20A-9-601;
- 1756 (b) an affidavit of impecuniosity, described in Section 20A-9-201; or  
1757 (c) a notice of intent to gather signatures for candidacy, described in Section 20A-9-408;
- 1758 (53) the name, home address, work addresses, and telephone numbers of an individual that  
1759 is engaged in, or that provides goods or services for, medical or scientific research that is:
- 1760 (a) conducted within the state system of higher education, as defined in Section  
1761 53B-1-102; and  
1762 (b) conducted using animals;
- 1763 (54) in accordance with Section 78A-12-203, any record of the Judicial Performance

- 1764 Evaluation Commission concerning an individual commissioner's vote, in relation to  
1765 whether a judge meets or exceeds minimum performance standards under Subsection  
1766 78A-12-203(4), and information disclosed under Subsection 78A-12-203(5)(e);
- 1767 (55) information collected and a report prepared by the Judicial Performance Evaluation  
1768 Commission concerning a judge, unless Section 20A-7-702 or Title 78A, Chapter 12,  
1769 Judicial Performance Evaluation Commission Act, requires disclosure of, or makes  
1770 public, the information or report;
- 1771 (56) records provided or received by the Public Lands Policy Coordinating Office in  
1772 furtherance of any contract or other agreement made in accordance with Section  
1773 63L-11-202;
- 1774 (57) information requested by and provided to the 911 Division under Section 63H-7a-302;
- 1775 (58) in accordance with Section 73-10-33:
- 1776 (a) a management plan for a water conveyance facility in the possession of the Division  
1777 of Water Resources or the Board of Water Resources; or
- 1778 (b) an outline of an emergency response plan in possession of the state or a county or  
1779 municipality;
- 1780 (59) the following records in the custody or control of the Office of Inspector General of  
1781 Medicaid Services, created in Section 63A-13-201:
- 1782 (a) records that would disclose information relating to allegations of personal  
1783 misconduct, gross mismanagement, or illegal activity of a person if the information  
1784 or allegation cannot be corroborated by the Office of Inspector General of Medicaid  
1785 Services through other documents or evidence, and the records relating to the  
1786 allegation are not relied upon by the Office of Inspector General of Medicaid  
1787 Services in preparing a final investigation report or final audit report;
- 1788 (b) records and audit workpapers to the extent they would disclose the identity of a  
1789 person who, during the course of an investigation or audit, communicated the  
1790 existence of any Medicaid fraud, waste, or abuse, or a violation or suspected  
1791 violation of a law, rule, or regulation adopted under the laws of this state, a political  
1792 subdivision of the state, or any recognized entity of the United States, if the  
1793 information was disclosed on the condition that the identity of the person be  
1794 protected;
- 1795 (c) before the time that an investigation or audit is completed and the final investigation  
1796 or final audit report is released, records or drafts circulated to a person who is not an  
1797 employee or head of a governmental entity for the person's response or information;

- 1798 (d) records that would disclose an outline or part of any investigation, audit survey plan,  
1799 or audit program; or
- 1800 (e) requests for an investigation or audit, if disclosure would risk circumvention of an  
1801 investigation or audit;
- 1802 (60) records that reveal methods used by the Office of Inspector General of Medicaid  
1803 Services, the fraud unit, or the Department of Health and Human Services, to discover  
1804 Medicaid fraud, waste, or abuse;
- 1805 (61) information provided to the Department of Health and Human Services or the Division  
1806 of Professional Licensing under Subsections 58-67-304(3) and (4) and Subsections  
1807 58-68-304(3) and (4);
- 1808 (62) a record described in Section 63G-12-210;
- 1809 (63) captured plate data that is obtained through an automatic license plate reader system  
1810 used by a governmental entity as authorized in Section 41-6a-2003;
- 1811 (64) an audio or video recording created by a body-worn camera, as that term is defined in  
1812 Section 77-7a-103, that records sound or images inside a hospital or health care facility  
1813 as those terms are defined in Section 78B-3-403, inside a clinic of a health care provider,  
1814 as that term is defined in Section 78B-3-403, or inside a human service program as that  
1815 term is defined in Section 26B-2-101, except for recordings that:
- 1816 (a) depict the commission of an alleged crime;
- 1817 (b) record any encounter between a law enforcement officer and a person that results in  
1818 death or bodily injury, or includes an instance when an officer fires a weapon;
- 1819 (c) record any encounter that is the subject of a complaint or a legal proceeding against a  
1820 law enforcement officer or law enforcement agency;
- 1821 (d) contain an officer involved critical incident as defined in Subsection 76-2-408(1)(f);  
1822 or
- 1823 (e) have been requested for reclassification as a public record by a subject or authorized  
1824 agent of a subject featured in the recording;
- 1825 (65) a record pertaining to the search process for a president of an institution of higher  
1826 education described in Section 53B-2-102, except for application materials for a publicly  
1827 announced finalist;
- 1828 (66) an audio recording that is:
- 1829 (a) produced by an audio recording device that is used in conjunction with a device or  
1830 piece of equipment designed or intended for resuscitating an individual or for treating  
1831 an individual with a life-threatening condition;

- 1832 (b) produced during an emergency event when an individual employed to provide law  
 1833 enforcement, fire protection, paramedic, emergency medical, or other first responder  
 1834 service:
- 1835 (i) is responding to an individual needing resuscitation or with a life-threatening  
 1836 condition; and
- 1837 (ii) uses a device or piece of equipment designed or intended for resuscitating an  
 1838 individual or for treating an individual with a life-threatening condition; and
- 1839 (c) intended and used for purposes of training emergency responders how to improve  
 1840 their response to an emergency situation;
- 1841 (67) records submitted by or prepared in relation to an applicant seeking a recommendation  
 1842 by the Research and General Counsel Subcommittee, the Budget Subcommittee, or the  
 1843 Audit Subcommittee, established under Section 36-12-8, for an employment position  
 1844 with the Legislature;
- 1845 (68) work papers as defined in Section 31A-2-204;
- 1846 (69) a record made available to Adult Protective Services or a law enforcement agency  
 1847 under Section 61-1-206;
- 1848 (70) a record submitted to the Insurance Department in accordance with Section  
 1849 31A-37-201;
- 1850 (71) a record described in Section 31A-37-503;
- 1851 (72) any record created by the Division of Professional Licensing as a result of Subsection  
 1852 58-37f-304(5) or 58-37f-702(2)(a)(ii);
- 1853 (73) a record described in Section 72-16-306 that relates to the reporting of an injury  
 1854 involving an amusement ride;
- 1855 (74) except as provided in Subsection 63G-2-305.5(1), the signature of an individual on a  
 1856 political petition, or on a request to withdraw a signature from a political petition,  
 1857 including a petition or request described in the following titles:
- 1858 (a) Title 10, Utah Municipal Code;
- 1859 (b) Title 17, Counties;
- 1860 (c) Title 17B, Limited Purpose Local Government Entities - Special Districts;
- 1861 (d) Title 17D, Limited Purpose Local Government Entities - Other Entities; and
- 1862 (e) Title 20A, Election Code;
- 1863 (75) except as provided in Subsection 63G-2-305.5(2), the signature of an individual in a  
 1864 voter registration record;
- 1865 (76) except as provided in Subsection 63G-2-305.5(3), any signature, other than a signature

- 1866 described in Subsection (74) or (75), in the custody of the lieutenant governor or a local  
1867 political subdivision collected or held under, or in relation to, Title 20A, Election Code;  
1868 (77) a Form I-918 Supplement B certification as described in Title 77, Chapter 38, Part 5,  
1869 Victims Guidelines for Prosecutors Act;
- 1870 (78) a record submitted to the Insurance Department under Section 31A-48-103;
- 1871 (79) personal information, as defined in Section 63G-26-102, to the extent disclosure is  
1872 prohibited under Section 63G-26-103;
- 1873 (80) an image taken of an individual during the process of booking the individual into jail,  
1874 unless:
- 1875 (a) the individual is convicted of a criminal offense based upon the conduct for which  
1876 the individual was incarcerated at the time the image was taken;
- 1877 (b) a law enforcement agency releases or disseminates the image:
- 1878 (i) after determining that the individual is a fugitive or an imminent threat to an  
1879 individual or to public safety and releasing or disseminating the image will assist  
1880 in apprehending the individual or reducing or eliminating the threat; or
- 1881 (ii) to a potential witness or other individual with direct knowledge of events relevant  
1882 to a criminal investigation or criminal proceeding for the purpose of identifying or  
1883 locating an individual in connection with the criminal investigation or criminal  
1884 proceeding;
- 1885 (c) a judge orders the release or dissemination of the image based on a finding that the  
1886 release or dissemination is in furtherance of a legitimate law enforcement interest; or
- 1887 (d) the image is displayed to a person who is permitted to view the image under Section  
1888 17-22-30[-] ;
- 1889 (81) a record:
- 1890 (a) concerning an interstate claim to the use of waters in the Colorado River system;
- 1891 (b) relating to a judicial proceeding, administrative proceeding, or negotiation with a  
1892 representative from another state or the federal government as provided in Section  
1893 63M-14-205; and
- 1894 (c) the disclosure of which would:
- 1895 (i) reveal a legal strategy relating to the state's claim to the use of the water in the  
1896 Colorado River system;
- 1897 (ii) harm the ability of the Colorado River Authority of Utah or river commissioner to  
1898 negotiate the best terms and conditions regarding the use of water in the Colorado  
1899 River system; or



- 1900 (iii) give an advantage to another state or to the federal government in negotiations  
1901 regarding the use of water in the Colorado River system;
- 1902 (82) any part of an application described in Section 63N-16-201 that the Governor's Office  
1903 of Economic Opportunity determines is nonpublic, confidential information that if  
1904 disclosed would result in actual economic harm to the applicant, but this Subsection (82)  
1905 may not be used to restrict access to a record evidencing a final contract or approval  
1906 decision;
- 1907 (83) the following records of a drinking water or wastewater facility:
- 1908 (a) an engineering or architectural drawing of the drinking water or wastewater facility;  
1909 and
- 1910 (b) except as provided in Section 63G-2-106, a record detailing tools or processes the  
1911 drinking water or wastewater facility uses to secure, or prohibit access to, the records  
1912 described in Subsection (83)(a);
- 1913 (84) a statement that an employee of a governmental entity provides to the governmental  
1914 entity as part of the governmental entity's personnel or administrative investigation into  
1915 potential misconduct involving the employee if the governmental entity:
- 1916 (a) requires the statement under threat of employment disciplinary action, including  
1917 possible termination of employment, for the employee's refusal to provide the  
1918 statement; and
- 1919 (b) provides the employee assurance that the statement cannot be used against the  
1920 employee in any criminal proceeding;
- 1921 (85) any part of an application for a Utah Fits All Scholarship account described in Section  
1922 53F-6-402 or other information identifying a scholarship student as defined in Section  
1923 53F-6-401;
- 1924 (86) a record:
- 1925 (a) concerning a claim to the use of waters in the Great Salt Lake;
- 1926 (b) relating to a judicial proceeding, administrative proceeding, or negotiation with a  
1927 person concerning the claim, including a representative from another state or the  
1928 federal government; and
- 1929 (c) the disclosure of which would:
- 1930 (i) reveal a legal strategy relating to the state's claim to the use of the water in the  
1931 Great Salt Lake;
- 1932 (ii) harm the ability of the Great Salt Lake commissioner to negotiate the best terms  
1933 and conditions regarding the use of water in the Great Salt Lake; or

- 1934 (iii) give an advantage to another person including another state or to the federal  
 1935 government in negotiations regarding the use of water in the Great Salt Lake;[-and]  
 1936 (87) a consumer complaint described in Section 13-2-11, unless the consumer complaint is  
 1937 reclassified as public as described in Subsection 13-2-11(4)[-]; and  
 1938 (88) a record of the Utah water agent, appointed under Section 73-10g-702:  
 1939 (a) concerning a claim to the use of waters;  
 1940 (b) relating to a judicial proceeding, administrative proceeding, or negotiation with a  
 1941 representative from another state, a tribe, the federal government, or other  
 1942 government entity as provided in Title 73, Chapter 10g, Part 6, Utah Water Agent;  
 1943 and  
 1944 (c) the disclosure of which would:  
 1945 (i) reveal a legal strategy relating to the state's claim to the use of the water;  
 1946 (ii) harm the ability of the Utah water agent to negotiate the best terms and conditions  
 1947 regarding the use of water; or  
 1948 (iii) give an advantage to another state, a tribe, the federal government, or other  
 1949 government entity in negotiations regarding the use of water.

1950 Section 12. Section **63G-2-400.5** is amended to read:

1951 **63G-2-400.5 . Definitions.**

1952 As used in this part:

- 1953 (1) "Access denial" means a governmental entity's denial, under Subsection [~~63G-2-204(9)~~]  
 1954 63G-2-204(10) or Section 63G-2-205, in whole or in part, of a record request.  
 1955 [~~(2) "Appellate affirmation" means a decision of a chief administrative officer, local~~  
 1956 ~~appeals board, or State Records Committee affirming an access denial.~~]  
 1957 [~~(3)~~ (2) "Interested party" means a person, other than a requester, who is aggrieved by an  
 1958 access denial or [~~an appellate~~] a respondent affirmation, regardless of whether [~~or not~~]  
 1959 the person participated in proceedings leading to the access denial or [~~appellate~~]  
 1960 respondent affirmation.  
 1961 [~~(4)~~ (3) "Local appeals board" means an appeals board established by a political  
 1962 subdivision under Subsection 63G-2-701(5)(c).  
 1963 [~~(5)~~ (4) "Record request" means a [~~request for a~~] record request under Section 63G-2-204.  
 1964 [~~(6)~~ (5) "Records committee [~~appellant~~] petitioner" means:  
 1965 (a) a political subdivision that seeks to appeal [~~a decision of~~] a local appeals board  
 1966 decision to the State Records Committee; or  
 1967 (b) a requester or interested party who seeks to appeal [~~to the State Records Committee a~~

1968 ~~decision affirming an access denial]~~ an access denial to the State Records Committee.  
 1969 [(7)] (6) "Requester" means a person who submits a record request to a governmental entity.  
 1970 (7) "Respondent affirmation" means a decision of a chief administrative officer, local  
 1971 appeals board, or State Records Committee affirming an access denial.

1972 Section 13. Section **63G-2-401** is amended to read:

1973 **63G-2-401 . Appeal to chief administrative officer -- Notice of the decision of the**  
 1974 **appeal.**

1975 (1)(a) A requester or interested party may appeal an access denial or the denial of a fee  
 1976 waiver under Subsection 63G-2-203(4) to the chief administrative officer of the  
 1977 governmental entity by filing a notice of appeal with the chief administrative officer  
 1978 within 30 days after:

1979 (i) for an access denial:

1980 (A) the governmental entity sends a notice of denial under Section 63G-2-205, if  
 1981 the governmental entity denies a record request under Subsection 63G-2-205  
 1982 (1); or

1983 (B) the record request is considered denied under Subsection [63G-2-204(9)]  
 1984 63G-2-204(10), if that subsection applies; or

1985 (ii) for a denial of a fee waiver, the date the governmental entity notifies the requester  
 1986 that the fee waiver is denied.

1987 (b) If a governmental entity claims [~~extraordinary~~] exceptional circumstances and  
 1988 specifies the date when the records will be available under Subsection 63G-2-204(4),  
 1989 and, if the requester believes the [~~extraordinary~~] exceptional circumstances do not  
 1990 exist or that the date specified is unreasonable, the requester may appeal the  
 1991 governmental entity's claim of [~~extraordinary~~] exceptional circumstances or date for  
 1992 compliance to the chief administrative officer by filing a notice of appeal with the  
 1993 chief administrative officer within 30 days after notification of a claim of [  
 1994 ~~extraordinary~~] exceptional circumstances by the governmental entity, despite the lack  
 1995 of a "determination" or its equivalent under Subsection [63G-2-204(9)] 63G-2-204(10).

1996 (2) A notice of appeal shall contain:

1997 (a) the name, mailing address, and daytime telephone number of the requester or  
 1998 interested party; and

1999 (b) the relief sought.

2000 (3) The requester or interested party may file a short statement of facts, reasons, and legal  
 2001 authority in support of the appeal.

- 2002 (4)(a) If the appeal involves a record that is the subject of a business confidentiality  
2003 claim under Section 63G-2-309, the chief administrative officer shall:
- 2004 (i) send notice of the appeal to the business confidentiality claimant within three  
2005 business days after receiving notice, except that if notice under this section must  
2006 be given to more than 35 persons, it shall be given as soon as reasonably possible;  
2007 and
- 2008 (ii) send notice of the business confidentiality claim and the schedule for the chief  
2009 administrative officer's determination to the requester or interested party within  
2010 three business days after receiving notice of the appeal.
- 2011 (b) The business confidentiality claimant shall have seven business days after notice is  
2012 sent by the administrative officer to submit further support for the claim of business  
2013 confidentiality.
- 2014 (5)(a) The chief administrative officer shall make a decision on the appeal within:
- 2015 (i)(A) 10 business days after the chief administrative officer's receipt of the notice  
2016 of appeal; or
- 2017 (B) five business days after the chief administrative officer's receipt of the notice  
2018 of appeal, if the requester or interested party demonstrates that an expedited  
2019 decision benefits the public rather than the requester or interested party; or
- 2020 (ii) 12 business days after the governmental entity sends the notice of appeal to a  
2021 person who submitted a claim of business confidentiality.
- 2022 (b)(i) If the chief administrative officer fails to make a decision on an appeal of an  
2023 access denial within the time specified in Subsection (5)(a), the failure is the  
2024 equivalent of a decision affirming the access denial.
- 2025 (ii) If the chief administrative officer fails to make a decision on an appeal under  
2026 Subsection (1)(b) within the time specified in Subsection (5)(a), the failure is the  
2027 equivalent of a decision affirming the claim of [~~extraordinary~~] exceptional  
2028 circumstances or the reasonableness of the date specified when the records will be  
2029 available.
- 2030 (c) [~~The provisions of this section notwithstanding~~] Notwithstanding any other provision  
2031 of this section, the parties participating in the proceeding may, by agreement, extend  
2032 the time periods specified in this section.
- 2033 (6) Except as provided in Section 63G-2-406, the chief administrative officer may, upon  
2034 consideration and weighing of the various interests and public policies [~~pertinent~~] related  
2035 to the classification and disclosure or nondisclosure of a record, order the disclosure of

2036 information properly classified as private under Subsection 63G-2-302(2) or protected  
2037 under Section 63G-2-305 if the interests favoring access are greater than or equal to the  
2038 interests favoring restriction of access.

2039 (7)(a) The governmental entity shall ~~send~~ provide written notice of the chief  
2040 administrative officer's decision to all participants.

2041 (b) If the chief administrative officer's decision is to affirm the access denial in whole or  
2042 in part or to affirm the fee waiver denial, the notice under Subsection (7)(a) shall  
2043 include:

2044 (i) a statement that the requester has a right under Section 63A-12-111 to request the  
2045 government records ombudsman to mediate the dispute between the requester and  
2046 the governmental entity concerning the access denial or the fee waiver denial;

2047 (ii) a statement that the requester or interested party has the right to appeal the  
2048 decision, as provided in Section 63G-2-402, to:

2049 (A) the State Records Committee or district court; or

2050 (B) the local appeals board, if the governmental entity is a political subdivision  
2051 and the governmental entity has established a local appeals board;

2052 (iii) the time limits for filing an appeal described in Subsection (7)(b)(ii), including  
2053 an explanation of a suspension of the time limits, as provided in Subsections  
2054 63G-2-403(1)(c) and 63G-2-404(1)(b), for a requester if the requester seeks  
2055 mediation under Section 63A-12-111; and

2056 (iv) the name and business address of:

2057 (A) the executive secretary of the State Records Committee;

2058 (B) the individual designated as the contact individual for the appeals board, if the  
2059 governmental entity is a political subdivision that has established an appeals  
2060 board under Subsection 63G-2-701(5)(c); and

2061 (C) the government records ombudsman.

2062 ~~[(8) A person aggrieved by a governmental entity's classification or designation~~  
2063 ~~determination under this chapter, but who is not requesting access to the records, may~~  
2064 ~~appeal that determination using the procedures provided in this section. If a~~  
2065 ~~nonrequester is the only appellant, the procedures provided in this section shall apply,~~  
2066 ~~except that the decision on the appeal shall be made within 30 days after receiving the~~  
2067 ~~notice of appeal.]~~

2068 ~~[(9)]~~ (8)(a) Except as provided in Subsection (8)(b), an interested party who is aggrieved  
2069 by a governmental entity's record classification or designation under this chapter may

- 2070 appeal the governmental entity's determination as provided in this section.
- 2071 (b) If a governmental entity receives a notice of appeal as described in Subsection (8)(a),
- 2072 and the interested party is the only petitioner, the chief administrative officer shall
- 2073 respond no later than 30 days after the day on which the chief administrative officer
- 2074 receives notice of the appeal.
- 2075 (9) The duties of the chief administrative officer under this section may be delegated.
- 2076 Section 14. Section **63G-2-403** is amended to read:
- 2077 **63G-2-403 . Appeals to the State Records Committee.**
- 2078 (1)(a) A records committee [~~appellant~~] petitioner appeals to the State Records Committee
- 2079 by filing a notice of appeal with the executive secretary of the State Records
- 2080 Committee no later than 30 days after the date of issuance of the decision being
- 2081 appealed.
- 2082 (b) Notwithstanding Subsection (1)(a), a requester may file a notice of appeal with the
- 2083 executive secretary of the State Records Committee no later than 45 days after the
- 2084 day on which the record request is made if:
- 2085 (i) the circumstances described in Subsection 63G-2-401(1)(b) occur; and
- 2086 (ii) the chief administrative officer fails to make a decision under Section 63G-2-401.
- 2087 (c) The time for a requester to file a notice of appeal under Subsection (1)(a) or (b) is
- 2088 suspended for the period of time that:
- 2089 (i) begins the date the requester submits a request under Section 63A-12-111 for the
- 2090 government records ombudsman to mediate the dispute between the requester and
- 2091 the governmental entity; and
- 2092 (ii) ends the earlier of the following dates:
- 2093 (A) the date that the government records ombudsman certifies in writing that the
- 2094 mediation is concluded; or
- 2095 (B) the date that the government records ombudsman certifies in writing that the
- 2096 mediation did not occur or was not concluded because of a lack of the required
- 2097 consent.
- 2098 (2) The notice of appeal shall:
- 2099 (a) contain the name, mailing address, and daytime telephone number of the records
- 2100 committee [~~appellant~~] petitioner;
- 2101 (b) be accompanied by a copy of the decision being appealed; and
- 2102 (c) state the relief sought.
- 2103 (3) The records committee [~~appellant~~] petitioner:

- 2104 (a) shall, on the day on which the notice of appeal is filed with the State Records  
 2105 Committee, serve a copy of the notice of appeal on:
- 2106 (i) the governmental entity whose access denial or fee waiver denial is the subject of  
 2107 the appeal, if the records committee appellant is a requester or interested party; or  
 2108 (ii) the requester or interested party who is a party to the local appeals board  
 2109 proceeding that resulted in the decision that the political subdivision is appealing  
 2110 to the committee, if the records committee appellant is a political subdivision; and
- 2111 (b) may file a short statement of facts, reasons, and legal authority in support of the  
 2112 appeal.
- 2113 (4)(a) Except as provided in Subsections (4)(b) and (c), no later than seven business  
 2114 days after ~~[receiving a notice of appeal, the executive secretary of the State Records~~  
 2115 ~~Committee]~~ the day on which the executive secretary of the State Records Committee  
 2116 receives a notice of appeal, the executive secretary shall:
- 2117 (i) schedule a hearing for the State Records Committee to discuss the appeal at the  
 2118 next regularly scheduled committee meeting falling at least 16 days after the date  
 2119 the notice of appeal is filed but no ~~[longer than 64]~~ later than 90 calendar days  
 2120 after the ~~[date]~~ day on which the notice of appeal was filed, except that the  
 2121 committee may schedule an expedited hearing upon application of the records  
 2122 committee ~~[appellant]~~ petitioner and for good cause shown;
- 2123 (ii) send a copy of the notice of hearing to the records committee ~~[appellant]~~ petitioner;  
 2124 and
- 2125 (iii) send a copy of the notice of appeal, supporting statement, and a notice of hearing  
 2126 to:
- 2127 (A) each member of the State Records Committee;
- 2128 (B) the records officer and the chief administrative officer of the governmental  
 2129 entity whose access denial is the subject of the appeal, if the records committee ~~[~~  
 2130 ~~appellant]~~ petitioner is a requester or interested party; and
- 2131 ~~[(C) any person who made a business confidentiality claim under Section~~  
 2132 ~~63G-2-309 for a record that is the subject of the appeal; and]~~
- 2133 ~~[(D)]~~ (C) ~~[all persons]~~ any person who participated in the proceedings before the  
 2134 governmental entity's chief administrative officer, if the appeal is of the chief  
 2135 administrative officer's decision affirming an access denial.
- 2136 (b)~~(f)~~ The executive secretary, with approval of the State Records Committee chair,  
 2137 may decline to schedule a hearing if the record series that is the subject of the

2138 appeal [has been found by the committee in a previous hearing involving the same  
 2139 governmental entity to be appropriately classified as private, controlled, or  
 2140 protected] is substantially similar to an appeal previously decided by the State  
 2141 Records Committee.

2142 (c) If, in accordance with Subsection (4)(b), the executive secretary declines to schedule  
 2143 a hearing, the State Records Committee members may vote at the next regular  
 2144 meeting to:

2145 (i) render a decision and enter an order consistent with the previous decision; and

2146 (ii) provide the parties with notice of:

2147 (A) the decision and order; and

2148 (B) the right to appeal the decision and order, as described in Subsection (15).

2149 [(ii)] (iii)(A) If the executive secretary [~~of the State Records Committee~~] declines  
 2150 to schedule a hearing, the executive secretary shall send a notice to the records  
 2151 committee [~~appellant~~] petitioner indicating that the request for hearing has been  
 2152 denied and the reason for the denial.

2153 (B) The State Records Committee shall make rules to implement the procedures  
 2154 described in this section [as provided by] in accordance with Title 63G, Chapter  
 2155 3, Utah Administrative Rulemaking Act.

2156 [(e)] (d) The executive secretary [~~of the State Records Committee~~] may schedule a  
 2157 hearing on an appeal to the State Records Committee at a regularly scheduled State  
 2158 Records Committee meeting that is later than the period described in Subsection  
 2159 (4)(a)(i) if [~~that~~] the committee meeting is the first regularly scheduled State Records  
 2160 Committee meeting at which there are fewer than 10 appeals scheduled to be heard.

2161 (5)(a) No later than five business days before the day of the hearing, [~~a governmental~~  
 2162 ~~entity shall submit to the executive secretary of the State Records Committee]~~ each  
 2163 party shall provide the executive secretary with a written statement of facts, reasons,  
 2164 and legal authority in support of the [~~governmental entity's~~] party's position.

2165 (b) [~~The governmental entity shall send a copy of the written statement by first class~~  
 2166 ~~mail, postage prepaid, to the requester or interested]~~ Each party shall send a copy of  
 2167 the party's written statement to each other party involved in the appeal, by email, on  
 2168 the same day on which the party complies with Subsection (5)(a). [~~The executive~~  
 2169 ~~secretary shall forward a copy of the written statement to each member of the State~~  
 2170 ~~Records Committee.]~~

2171 (6)(a) No later than [~~10~~] 15 business days [~~after the day on which the executive secretary~~



- 2172 sends the notice of appeal] before the day of the hearing, a person whose legal  
 2173 interests may be substantially affected by the proceeding may file a request for  
 2174 intervention with the State Records Committee.
- 2175 (b) Any written statement of facts, reasons, and legal authority in support of the  
 2176 intervener's position shall be filed with the request for intervention.
- 2177 (c) The person seeking intervention shall provide copies of the statement described in  
 2178 Subsection (6)(b) to all parties to the proceedings before the State Records  
 2179 Committee.
- 2180 (7) The State Records Committee shall hold a hearing within the period of time described in  
 2181 Subsection (4).
- 2182 (8)(a) At the hearing, the State Records Committee shall allow the parties to testify,  
 2183 present evidence, and comment on the issues.
- 2184 (b) The committee may allow other interested persons to comment on the issues.
- 2185 (9)(a)(i) The State Records Committee:
- 2186 (A) may review the disputed records; and  
 2187 (B) shall review the disputed records, if the committee is weighing the various  
 2188 interests under Subsection (11).
- 2189 (ii) A review of the disputed records under Subsection (9)(a)(i) shall be in camera.
- 2190 (b) Members of the State Records Committee may not disclose any information or  
 2191 record reviewed by the committee in camera unless the disclosure is otherwise  
 2192 authorized [by] under this chapter.
- 2193 (10)(a) [~~Discovery is prohibited, but the~~] The State Records Committee may issue  
 2194 subpoenas or other orders to compel production of necessary evidence.
- 2195 (b) When the subject of a State Records Committee subpoena disobeys or fails to  
 2196 comply with the subpoena, the committee may file a motion for an order to compel [  
 2197 ~~obedience to the subpoena~~]-with the district court.
- 2198 (c)(i) The State Records Committee's review shall be de novo, if the appeal is an  
 2199 appeal from a decision of a chief administrative officer:
- 2200 (A) issued under Section 63G-2-401; or  
 2201 (B) issued by a chief administrative officer of a political subdivision that has not  
 2202 established a local appeals board.
- 2203 (ii) For an appeal from a decision of a local appeals board, the State Records  
 2204 Committee shall review and consider the decision of the local appeals board.
- 2205 (11)(a) No later than seven business days after the day of the hearing, the State Records

- 2206 Committee shall issue a signed order:
- 2207 (i) granting the relief sought, in whole or in part; or
- 2208 (ii) upholding the governmental entity's access denial, in whole or in part.
- 2209 (b) Except as provided in Section 63G-2-406, the State Records Committee may, upon
- 2210 consideration and weighing of the various interests and public policies [~~pertinent~~]
- 2211 relating to the classification and disclosure or nondisclosure of a record, order the
- 2212 disclosure of information properly classified as private, controlled, or protected if the
- 2213 public interest favoring access is greater than or equal to the interest favoring
- 2214 restriction of access.
- 2215 (c) In making a determination under Subsection (11)(b), the State Records Committee
- 2216 shall consider and, where appropriate, limit the requester's or interested party's use
- 2217 and further disclosure of the record in order to protect:
- 2218 (i) privacy interests in the case of a private or controlled record;
- 2219 (ii) business confidentiality interests in the case of a record protected under
- 2220 Subsection 63G-2-305(1), (2), (40)(a)(ii), or (40)(a)(vi); and
- 2221 (iii) privacy interests or the public interest in the case of other protected records.
- 2222 (12) The order of the State Records Committee shall include:
- 2223 (a) a statement of reasons for the decision, including citations to this chapter, court rule
- 2224 or order, another state statute, federal statute, or federal regulation that governs
- 2225 disclosure of the record, if the citations do not disclose private, controlled, or
- 2226 protected information;
- 2227 (b) a description of the record or portions of the record to which access was ordered or
- 2228 denied, if the description does not disclose private, controlled, or protected
- 2229 information or information exempt from disclosure under Subsection 63G-2-201
- 2230 (3)(b);
- 2231 (c) a statement that any party to the proceeding before the State Records Committee may
- 2232 appeal the committee's decision to district court; and
- 2233 (d) a brief summary of the appeals process, the time limits for filing an appeal, and a
- 2234 notice that in order to protect [~~its~~] a party's rights on appeal, the party may wish to
- 2235 seek advice from an attorney.
- 2236 (13) If the State Records Committee fails to issue a decision within 73 calendar days of the
- 2237 filing of the notice of appeal, that failure is the equivalent of an order denying the
- 2238 appeal. A records committee appellant shall notify the State Records Committee in
- 2239 writing if the records committee appellant considers the appeal denied.

- 2240 (14) A party to a proceeding before the State Records Committee may seek judicial review  
 2241 in district court of a State Records Committee order by filing a petition for review [~~of~~  
 2242 ~~the order~~] as provided in Section 63G-2-404.
- 2243 (15)(a) Unless [~~a notice of intent to~~] an appeal is filed under Subsection [(15)(b)] (14),  
 2244 each party to the proceeding shall comply with the order of the State Records  
 2245 Committee.
- 2246 [~~(b) If a party disagrees with the order of the State Records Committee, that party may~~  
 2247 ~~file a notice of intent to appeal the order.~~]
- 2248 [(~~e~~)] (b) If the State Records Committee orders the governmental entity to produce a  
 2249 record and no appeal is timely filed, or if, as a result of the appeal, the governmental  
 2250 entity is required to produce a record, the governmental entity shall:
- 2251 (i) produce the record; and  
 2252 (ii) file a notice of compliance with the committee.
- 2253 [~~(d)~~] (c)(i) If the governmental entity that is ordered to produce a record fails to file a  
 2254 notice of compliance or [~~a notice of intent to~~] to timely file an appeal, the State  
 2255 Records Committee may [~~do either or both of the following~~]:
- 2256 (A) impose a civil penalty of up to \$500 for each day of continuing  
 2257 noncompliance; or  
 2258 (B) send written notice of the governmental entity's noncompliance to the  
 2259 governor.
- 2260 (ii) In imposing a civil penalty under Subsection (15)(c)(i)(A), the State Records  
 2261 Committee shall consider the gravity and circumstances of the violation, including  
 2262 whether the failure to comply was due to neglect or was willful or intentional.
- 2263 (16)(a) The executive secretary may decline to schedule a hearing regarding a disputed  
 2264 fee, fee amount, or fee waiver if the executive secretary and the committee chair  
 2265 agree that the petition for hearing is without merit.
- 2266 (b) At the chair's direction, the executive secretary may request that the governmental  
 2267 entity provide information regarding how the fee was calculated.
- 2268 (17)(a) If the executive secretary declines to schedule a hearing under Subsection (16)(a),  
 2269 the executive secretary shall send a notice to the parties indicating:
- 2270 (i) that the request for a hearing has been denied; and  
 2271 (ii) whether the petition is granted or denied.
- 2272 (b) The committee shall:
- 2273 (i) vote at the next regular meeting to accept or reject the recommendation to respond

2274 to the petition without a hearing; and  
 2275 (ii) issue an order that includes the reasons for the committee's decision to accept or  
 2276 reject the recommendation.

2277 Section 15. Section **63G-2-501** is amended to read:

2278 **63G-2-501 . State Records Committee created -- Membership -- Terms --**  
 2279 **Vacancies -- Expenses.**

2280 (1) [~~There is created the State Records Committee within the Department of Government~~  
 2281 ~~Operations consisting of the following seven individuals]~~ The State Records Committee  
 2282 is created within the Department of Government Operations and consists of the  
 2283 following seven individuals:

2284 (a) an individual [~~in the private sector]~~ whose profession requires the individual to [  
 2285 ~~create or]~~ manage records [~~that, if created by a governmental entity, would be private~~  
 2286 ~~or controlled];~~

2287 (b) an individual with experience with [~~electronic records and databases, as~~  
 2288 ~~recommended by a statewide technology advocacy organization that represents the~~  
 2289 ~~public, private, and nonprofit sectors]~~ databases or data management;

2290 (c) the director of the Division of Archives and Records Services or the director's  
 2291 designee;

2292 (d) [~~two citizen members]~~ one citizen member;

2293 (e) one [~~person]~~ individual representing political subdivisions, as recommended by the  
 2294 Utah League of Cities and Towns; [~~and]~~

2295 (f) one individual representing the news media[~~;~~] ; and

2296 (g) one individual with professional experience in law enforcement.

2297 (2) The governor shall appoint or reappoint the members described in [~~Subsections (1)(a),~~  
 2298 ~~(b), (d), (e), and (f)]~~ Subsection (1) with the advice and consent of the Senate in  
 2299 accordance with Chapter 24, Part 2, Vacancies.

2300 (3)(a) Except as provided in Subsection (3)(b), the governor shall appoint each member  
 2301 to a four-year term.

2302 (b) Notwithstanding Subsection (3)(a), the governor shall, at the time of appointment or  
 2303 reappointment, adjust the length of terms to ensure that the terms of committee  
 2304 members are staggered so that approximately half of the committee is appointed  
 2305 every two years.

2306 (c) Each appointed member is eligible for reappointment for one additional term.

2307 (4) When a vacancy occurs in the membership for any reason, the governor shall, with the

2308 advice and consent of the Senate in accordance with Chapter 24, Part 2, Vacancies,  
2309 appoint a replacement for the unexpired term.

2310 (5) A member of the State Records Committee may not receive compensation or benefits  
2311 for the member's service on the committee, but may receive per diem and travel  
2312 expenses in accordance with:

2313 (a) Section 63A-3-106;

2314 (b) Section 63A-3-107; and

2315 (c) rules made by the Division of Finance under Sections 63A-3-106 and 63A-3-107.

2316 (6) A member described in [~~Subsection (1)(a), (b), (d), (e), or (f)~~] Subsection (1) shall  
2317 comply with the conflict of interest provisions described in Chapter 24, Part 3, Conflicts  
2318 of Interest.

2319 Section 16. Section **63G-2-502** is amended to read:

2320 **63G-2-502 . State Records Committee -- Duties.**

2321 (1) The State Records Committee shall:

2322 (a) hear appeals from determinations of access under Section 63G-2-403;

2323 (b) hear appeals regarding disputed fees under Section 63G-2-203;

2324 [~~(b)~~] (c) determine disputes submitted by the state auditor under Subsection 67-3-1(17)(d);  
2325 and

2326 [~~(e)~~] (d) appoint a chair from among the committee's members.

2327 (2) The State Records Committee may:

2328 (a) make rules, in accordance with Title 63G, Chapter 3, Utah Administrative  
2329 Rulemaking Act, to govern the committee's proceedings; and

2330 (b) by order, after notice and hearing, reassign classification and designation for any  
2331 record series by a governmental entity if the governmental entity's classification or  
2332 designation is inconsistent with this chapter.

2333 (3)(a) The State Records Committee shall annually appoint an executive secretary to  
2334 provide administrative support to the committee.

2335 (b) The executive secretary is not a voting member of the committee.

2336 (4) [~~Five~~] Four members of the State Records Committee are a quorum for the transaction of  
2337 business.

2338 (5) The state archives shall provide staff and support services for the State Records  
2339 Committee.

2340 (6)(a) If the State Records Committee reassigns the classification or designation of a  
2341 record or record series under Subsection (2)(b), any affected governmental entity or

2342 any other interested [~~person~~] party may appeal the reclassification or redesignation to  
2343 the district court.

2344 (b) The district court shall hear the matter de novo.

2345 (7) The Office of the Attorney General shall provide counsel to the State Records  
2346 Committee.

2347 Section 17. Section **63G-2-604** is amended to read:

2348 **63G-2-604 . Retention and disposition of records.**

2349 (1)(a) Except for a governmental entity that is permitted to maintain the governmental  
2350 entity's own retention schedules under Part 7, Applicability to Political Subdivisions,  
2351 the Judiciary, the Legislature, and the Governor and Lieutenant Governor, each  
2352 governmental entity shall file with the Records Management Committee created in  
2353 Section 63A-12-112 a proposed schedule for the retention and disposition of each  
2354 type of material that is defined as a record under this chapter.

2355 (b) After a retention schedule is reviewed and approved by the Records Management  
2356 Committee under Subsection 63A-12-113(1)(b), the governmental entity shall  
2357 maintain and destroy records in accordance with the retention schedule.

2358 (c) If a governmental entity subject to the provisions of this [~~section~~] Subsection (1) has  
2359 not received an approved retention schedule from the Records Management  
2360 Committee for a specific type of material that is defined as a record under this  
2361 chapter, the general retention schedule maintained by the state archivist shall govern  
2362 the retention and destruction of that type of material.

2363 (2) A retention schedule that is filed with or approved by the Records Management  
2364 Committee under the requirements of this section is a public record.

2365 (3) A governmental entity shall, on an annual basis, before August 1:

2366 (a) review the governmental entity's records retention requirements;

2367 (b) update the governmental entity's records retention requirements, if needed;

2368 (c) determine whether the governmental entity is complying with the records retention  
2369 requirements; and

2370 (d) take necessary action to ensure compliance with the records retention requirements.

2371 Section 18. Section **63G-2-605** is enacted to read:

2372 **63G-2-605 . Employee education on government records requirements.**

2373 A governmental entity shall comply with the applicable employee education  
2374 requirements described in Section 63A-12-117.

2375 Section 19. Section **63G-2-701** is amended to read:

- 2376 **63G-2-701 . Political subdivisions may adopt ordinances in compliance with**  
 2377 **chapter -- Appeal process.**
- 2378 (1) As used in this section:
- 2379 (a) "Access denial" means the same as that term is defined in Section 63G-2-400.5.  
 2380 (b) "Interested party" means the same as that term is defined in Section 63G-2-400.5.  
 2381 (c) "Requester" means the same as that term is defined in Section 63G-2-400.5.
- 2382 (2)(a) Each political subdivision may adopt an ordinance or a policy [~~applicable~~  
 2383 ~~throughout its jurisdiction~~] within the political subdivision's jurisdiction relating to  
 2384 information practices including classification, designation, access, denials,  
 2385 segregation, appeals, management, retention, and amendment of records.
- 2386 (b) The ordinance or policy shall:
- 2387 (i) comply with the criteria [set forth] described in this section[-] ;  
 2388 (ii) provide guidance to staff and elected officials regarding the use of a personal  
 2389 device or account when conducting government business;  
 2390 (iii) assign records management staff specific responsibilities related to records  
 2391 management; and  
 2392 (iv) be approved by the political subdivision's governing body.
- 2393 (c) A political subdivision shall:
- 2394 (i) regularly train staff and elected officials on the records retention ordinance or  
 2395 policy; and  
 2396 (ii) implement a process to monitor and encourage compliance with the ordinance or  
 2397 policy by staff and elected officials.
- 2398 [~~(e)~~] (d) [~~If any~~] A political subdivision that does not adopt and maintain an ordinance or  
 2399 policy[-, then that political subdivision] is subject to this chapter.
- 2400 [~~(d)~~] (e) Notwithstanding the adoption of an ordinance or policy, each political  
 2401 subdivision is subject to Part 1, General Provisions, Part 3, Classification, and  
 2402 Sections 63A-12-105, 63A-12-107, 63G-2-201, 63G-2-202, 63G-2-205, 63G-2-206,  
 2403 63G-2-601, and 63G-2-602.
- 2404 [~~(e)~~] (f) [~~Every~~] A political subdivision shall file the political subdivision's ordinance,  
 2405 policy, [or] and each amendment to the ordinance or policy [shall be filed-]with [the-]  
 2406 state archives no later than 30 days after [its] the effective date of the ordinance,  
 2407 policy, or amendment.
- 2408 [~~(f)~~] (g) The political subdivision shall [~~also report to the state archives~~] provide to state  
 2409 archives all retention schedules[-] and all designations and classifications applied to a

- 2410 record series ~~[maintained by]~~ that the political subdivision maintains.
- 2411 ~~[(g)] (h)(i) [The report required by Subsection (2)(f) is notification to state archives of~~  
 2412 ~~the political subdivision's retention schedules, designations, and classifications.~~  
 2413 ~~The report]~~ The information provided under Subsection (2)(g) is not subject to  
 2414 approval by state archives.
- 2415 (ii) If state archives determines that a different retention schedule is needed for state  
 2416 purposes, state archives shall notify the political subdivision of the state's retention  
 2417 schedule for the records and shall maintain the records if requested to do so under  
 2418 Subsection 63A-12-105(2).
- 2419 (3) Each political subdivision's ordinance or policy relating to information practices shall:
- 2420 (a) provide standards for [the] record classification and designation [of the records of the  
 2421 political subdivision] as public, private, controlled, or protected in accordance with  
 2422 Part 3, Classification;
- 2423 (b) require [the] record classification [of the records of the political subdivision] in  
 2424 accordance with [those] the standards described in Subsection (3)(a);
- 2425 (c) provide guidelines for [establishment of] establishing fees in accordance with Section  
 2426 63G-2-203; and
- 2427 (d) provide management and retention standards [for the management and retention of  
 2428 the records of the political subdivision] comparable to Section 63A-12-103.
- 2429 (4)(a) Each ordinance or policy shall establish:
- 2430 (i) access criteria, procedures, and response times for requests to inspect, obtain, or  
 2431 amend records[ of the political subdivision,] ; and
- 2432 (ii) time limits for appeals consistent with this chapter.
- 2433 (b) ~~[In establishing response times for access requests and time limits for appeals, the~~  
 2434 ~~political subdivision may establish reasonable time frames different than those set out~~  
 2435 ~~in Section 63G-2-204 and Part 4, Appeals, if it determines that the resources of the~~  
 2436 ~~political subdivision are insufficient to meet the requirements of those sections]~~ In  
 2437 establishing response times for access requests and time limits for appeals, if a  
 2438 political subdivision determines that the political subdivision's resources are  
 2439 insufficient to meet the requirements under this chapter, the political subdivision may  
 2440 set reasonable time frames different than the time frames described in Section  
 2441 63G-2-204 and Part 4, Appeals.
- 2442 (5)(a) A political subdivision shall establish an appeals process for [persons] a person  
 2443 aggrieved by a classification, designation, or access [decisions] decision.



- 2444 (b) A political subdivision's appeals process shall include a process for a requester or  
 2445 interested party to appeal an access denial~~[to a person designated by the political~~  
 2446 ~~subdivision as]~~ , as described in Section 63G-2-401, to the individual designated as  
 2447 the chief administrative officer~~[ for purposes of an appeal under Section 63G-2-401].~~
- 2448 (c)(i) A political subdivision may establish an appeals board to decide an appeal of a  
 2449 decision of the chief administrative officer affirming an access denial.
- 2450 (ii) An appeals board established by a political subdivision shall be composed of  
 2451 three members:
- 2452 (A) one of whom shall be an employee of the political subdivision; and
- 2453 (B) two of whom shall be members of the public who are not employed by or  
 2454 officials of a governmental entity, at least one of whom shall have professional  
 2455 experience with requesting or managing records.
- 2456 (iii) If a political subdivision establishes an appeals board, any appeal of a decision of  
 2457 a chief administrative officer shall be made to the appeals board.
- 2458 (iv) If a political subdivision does not establish an appeals board, the political  
 2459 subdivision's appeals process shall provide for an appeal of a chief administrative  
 2460 officer's decision to the State Records Committee, as provided in Section  
 2461 63G-2-403.
- 2462 (d) A political subdivision that establishes an appeals board shall notify the executive  
 2463 secretary no later than 30 days after the day on which the political subdivision  
 2464 establishes the appeals board.
- 2465 (6)(a) A political subdivision or requester may appeal an appeals board decision:
- 2466 (i) to the State Records Committee, as provided in Section 63G-2-403; or
- 2467 (ii) by filing a petition for judicial review with the district court.
- 2468 (b) The contents of a petition for judicial review under Subsection (6)(a)(ii) and the  
 2469 conduct of the proceeding shall be in accordance with Sections 63G-2-402 and  
 2470 63G-2-404.
- 2471 (c) A person who appeals an appeals board decision to the State Records Committee  
 2472 does not lose or waive the right to seek judicial review of the State Records  
 2473 Committee decision~~[of the State Records Committee].~~
- 2474 (7) ~~[Any]~~ A political subdivision that adopts an ordinance or policy under Subsection ~~[(1)]~~  
 2475 ~~(2)~~ shall forward~~[to state archives]~~ a copy and summary description of the ordinance or  
 2476 policy to state archives.
- 2477 Section 20. Section **63G-2-801** is amended to read:

2478 **63G-2-801 . Criminal penalties.**

- 2479 (1)(a) A public employee or other ~~[person]~~ individual who has lawful access to any  
2480 private, controlled, or protected record under this chapter, and who intentionally  
2481 discloses, provides a copy of, or improperly uses a private, controlled, or protected  
2482 record knowing that the disclosure or use is prohibited under this chapter, ~~[is,]~~except  
2483 as provided in Subsection 53-5-708(1)(c), is guilty of a class B misdemeanor.
- 2484 (b) It is a defense to prosecution under Subsection (1)(a) that the actor used or released  
2485 private, controlled, or protected information in the reasonable belief that the use or  
2486 disclosure of the information was necessary to expose a violation of law involving  
2487 government corruption, abuse of office, or misappropriation of public funds or  
2488 property.
- 2489 (c) It is a defense to prosecution under Subsection (1)(a) that the record could have  
2490 lawfully been released to the recipient if it had been properly classified.
- 2491 (d) It is a defense to prosecution under Subsection (1)(a) that the public employee or  
2492 other person disclosed, provided, or used the record based on a good faith belief that  
2493 the disclosure, provision, or use was in accordance with the law.
- 2494 (2)(a) A person who by false pretenses, bribery, or theft, gains access to or obtains a  
2495 copy of any private, controlled, or protected record to which the person is not legally  
2496 entitled is guilty of a class B misdemeanor.
- 2497 (b) No person shall be guilty under Subsection (2)(a) who receives the record,  
2498 information, or copy after the fact and without prior knowledge of or participation in  
2499 the false pretenses, bribery, or theft.
- 2500 (3)(a) A public employee who intentionally refuses to release a record, the disclosure of  
2501 which the employee knows is required by law, is guilty of a class B misdemeanor.
- 2502 (b) It is a defense to prosecution under Subsection (3)(a) that the public employee's  
2503 failure to release the record was based on a good faith belief that the public employee  
2504 was acting in accordance with the requirements of law.
- 2505 (c) A public employee who intentionally refuses to release a record, the disclosure of  
2506 which the employee knows is required by a final unappealed order from a [  
2507 ~~government]~~ governmental entity, the State Records Committee, or a court is guilty of  
2508 a class B misdemeanor.
- 2509 (4)(a) As used in this Subsection (4), "pending records request" means that:  
2510 (i) a person has made a record request; and  
2511 (ii) the governmental entity:

- 2512            (A) has not denied the record request, but has not yet provided all records  
 2513            requested;  
 2514            (B) has denied the record request, in whole or in part, and the deadline for  
 2515            appealing the denial has not passed;  
 2516            (C) has denied the record request, in whole or in part, an appeal is filed in relation  
 2517            to the record request, and the appeal has not become final; or  
 2518            (D) is subject to an order to provide a record and has not yet fully complied with  
 2519            the order.

2520            (b) It is unlawful for an individual to destroy or delete a record that the individual  
 2521            knows, or has reason to know, may be responsive to a pending records request, with  
 2522            the intent of avoiding disclosure of the record or information in the record.

2523            (c) Violation of Subsection (4)(b) is an infraction.

2524            Section 21. Section **77-27-5** is amended to read:

2525            **77-27-5 . Board of Pardons and Parole authority.**

2526            (1)(a) Subject to this chapter and other laws of the state, and except for a conviction for  
 2527            treason or impeachment, the board shall determine by majority decision when and  
 2528            under what conditions an offender's conviction may be pardoned or commuted.

2529            (b) The board shall determine by majority decision when and under what conditions an  
 2530            offender committed to serve a sentence at a penal or correctional facility, which is  
 2531            under the jurisdiction of the department, may:

2532            (i) be released upon parole;

2533            (ii) have a fine or forfeiture remitted;

2534            (iii) have the offender's criminal accounts receivable remitted in accordance with  
 2535            Section 77-32b-105 or 77-32b-106;

2536            (iv) have the offender's payment schedule modified in accordance with Section  
 2537            77-32b-103; or

2538            (v) have the offender's sentence terminated.

2539            (c) The board shall prioritize public safety when making a determination under  
 2540            Subsection (1)(a) or (1)(b).

2541            (d)(i) The board may sit together or in panels to conduct hearings.

2542            (ii) The chair shall appoint members to the panels in any combination and in  
 2543            accordance with rules made by the board in accordance with Title 63G, Chapter 3,  
 2544            Utah Administrative Rulemaking Act.

2545            (iii) The chair may participate on any panel and when doing so is chair of the panel.

- 2546 (iv) The chair of the board may designate the chair for any other panel.
- 2547 (e)(i) Except after a hearing before the board, or the board's appointed examiner, in  
2548 an open session, the board may not:
- 2549 (A) remit a fine or forfeiture for an offender or the offender's criminal accounts  
2550 receivable;
- 2551 (B) release the offender on parole; or
- 2552 (C) commute, pardon, or terminate an offender's sentence.
- 2553 (ii) An action taken under this Subsection (1) other than by a majority of the board  
2554 shall be affirmed by a majority of the board.
- 2555 (f) A commutation or pardon may be granted only after a full hearing before the board.
- 2556 (2)(a) In the case of a hearing, timely prior notice of the time and location of the hearing  
2557 shall be given to the offender.
- 2558 (b) The county or district attorney's office responsible for prosecution of the case, the  
2559 sentencing court, and law enforcement officials responsible for the defendant's arrest  
2560 and conviction shall be notified of any board hearings through the board's website.
- 2561 (c) Whenever possible, the victim or the victim's representative, if designated, shall be  
2562 notified of original hearings and any hearing after that if notification is requested and  
2563 current contact information has been provided to the board.
- 2564 (d)(i) Notice to the victim or the victim's representative shall include information  
2565 provided in Section 77-27-9.5, and any related rules made by the board under that  
2566 section.
- 2567 (ii) The information under Subsection (2)(d)(i) shall be provided in terms that are  
2568 reasonable for the lay person to understand.
- 2569 (3)(a) A decision by the board is final and not subject for judicial review if the decision  
2570 is regarding:
- 2571 (i) a pardon, parole, commutation, or termination of an offender's sentence;
- 2572 (ii) the modification of an offender's payment schedule for restitution; or
- 2573 (iii) the remission of an offender's criminal accounts receivable or a fine or forfeiture.
- 2574 (b) Deliberative processes are not public and the board is exempt from Title 52, Chapter  
2575 4, Open and Public Meetings Act, when the board is engaged in the board's  
2576 deliberative process.
- 2577 (c) Pursuant to Subsection [~~63G-2-103(25)(b)(xi)~~] 63G-2-103(28)(b)(xii), records of the  
2578 deliberative process are exempt from Title 63G, Chapter 2, Government Records  
2579 Access and Management Act.

- 2580 (d) Unless it will interfere with a constitutional right, deliberative processes are not  
2581 subject to disclosure, including discovery.
- 2582 (e) Nothing in this section prevents the obtaining or enforcement of a civil judgment.
- 2583 (4)(a) This chapter may not be construed as a denial of or limitation of the governor's  
2584 power to grant respite or reprieves in all cases of convictions for offenses against the  
2585 state, except treason or conviction on impeachment.
- 2586 (b) Notwithstanding Subsection (4)(a), respites or reprieves may not extend beyond the  
2587 next session of the board.
- 2588 (c) At the next session of the board, the board:
- 2589 (i) shall continue or terminate the respite or reprieve; or  
2590 (ii) may commute the punishment or pardon the offense as provided.
- 2591 (d) In the case of conviction for treason, the governor may suspend execution of the  
2592 sentence until the case is reported to the Legislature at the Legislature's next session.
- 2593 (e) The Legislature shall pardon or commute the sentence or direct the sentence's  
2594 execution.
- 2595 (5)(a) In determining when, where, and under what conditions an offender serving a  
2596 sentence may be paroled or pardoned, have a fine or forfeiture remitted, have the  
2597 offender's criminal accounts receivable remitted, or have the offender's sentence  
2598 commuted or terminated, the board shall:
- 2599 (i) consider whether the offender has made restitution ordered by the court under  
2600 Section 77-38b-205, or is prepared to pay restitution as a condition of any parole,  
2601 pardon, remission of a criminal accounts receivable or a fine or forfeiture, or a  
2602 commutation or termination of the offender's sentence;
- 2603 (ii) except as provided in Subsection (5)(b), develop and use a list of criteria for  
2604 making determinations under this Subsection (5);
- 2605 (iii) consider information provided by the department regarding an offender's  
2606 individual case action plan; and
- 2607 (iv) review an offender's status within 60 days after the day on which the board  
2608 receives notice from the department that the offender has completed all of the  
2609 offender's case action plan components that relate to activities that can be  
2610 accomplished while the offender is imprisoned.
- 2611 (b) The board shall determine whether to remit an offender's criminal accounts  
2612 receivable under this Subsection (5) in accordance with Section 77-32b-105 or  
2613 77-32b-106.

- 2614 (6) In determining whether parole may be terminated, the board shall consider:  
2615 (a) the offense committed by the parolee; and  
2616 (b) the parole period under Section 76-3-202, and in accordance with Section 77-27-13.
- 2617 (7) For an offender placed on parole after December 31, 2018, the board shall terminate  
2618 parole in accordance with the adult sentencing and supervision length guidelines, as  
2619 defined in Section 63M-7-401.1, to the extent the guidelines are consistent with the  
2620 requirements of the law.
- 2621 (8) The board may not rely solely on an algorithm or a risk assessment tool score in  
2622 determining whether parole should be granted or terminated for an offender.
- 2623 (9) The board may intervene as a limited-purpose party in a judicial or administrative  
2624 proceeding, including a criminal action, to seek:  
2625 (a) correction of an order that has or will impact the board's jurisdiction; or  
2626 (b) clarification regarding an order that may impact the board's jurisdiction.
- 2627 (10) A motion to intervene brought under Subsection (8)(a) shall be raised within 60 days  
2628 after the day on which a court enters the order that impacts the board's jurisdiction.

2629 **Section 22. Effective Date.**

2630 This bill takes effect on May 7, 2025.